

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

November 10, 2020

The meeting was conducted via Zoom, and was called to order by President Kyle Shafer at 10:07 AM

BOARD MEMBERS PRESENT

Kyle Shafer X Holly Bowie X Melody Bridges X Mark Hastings A
Christine Kalish A Beth Gillespie X JT Taylor X Christina Elmore X
Matt Allen X Sandy Alexander X Dan St. Lawrence A Jamie Williams X
Anita Waller A

BOARD MEMBERS ABSENT

A motion to excuse the absences of Mark Hastings, Christine Kalish, Dan St Lawrence, and Anita Waller was made by JT Taylor and seconded by Sandy Alexander. The motion passed unanimously. (Mark Hastings joined the meeting later in the meeting.)

NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was not present for the meeting.

GUESTS

There was one guest in attendance, Kathleen, from the Humane Society of Missouri.

CONSENT AGENDA

President Kyle Shafer apologized to the Board for not having prepared a formal agenda. A motion was made by JT Taylor to accept the abbreviated Agenda as presented, which was seconded by Melody Bridges and unanimously approved.

PREVIOUS MEETING MINUTES APPROVAL

There were no previous meeting minutes available for consideration or approval.

PUBLIC COMMENTS

Guest, Kathleen, thanked the board for allowing her to attend.

EXECUTIVE OFFICER'S REPORTS

President's Report

Kyle stated he really did not have anything new to report. He reminded the Board that we had no choice but to have an annual conference in 2021 due to contractual requirements.

Vice President's Report

Holly stated she had nothing new to report. There was a general discussion on the where things stood in the set-up of the conference, and that it remains available for further development into the 2021 annual.

Secretary's Report

Anita was not in attendance so there was no secretarial report. There was concern expressed about the lack of minutes from the past several meetings and JT stated he'd spoken with Anita after the last meeting and explained how to view the past meetings again so she could prepare minutes. He stated she's said she would do that.

Treasurer's Report

Melody reported that there was approximately \$13,281.00 in the main account, with approximately \$3665.17 in the Certification Account. She stated there was \$983.35 in the Paypal account needing to be transferred to the Certification Account. She also stated the 2019 taxes were completed. JT made a motion to accept the Treasurer's Report as given which was seconded by Sandy and approved unanimously.

COMMITTEE CHAIR REPORTS

Awards

Matt thanked Christine Kalish and Melody Bridges for assisting in getting the awards picked up and then sent to the presenters. He stated he had not received any photos of the presentations.

Certification

Christine Kalish was not present so there was no report. JT stated that he'd heard from the Lebanon ACOs who had attended the training that it all went well, and one of them had told him she had taken certification training years ago and that this training was much better.

Constitution and Bylaws

Matt Allen stated he had nothing to report.

SOP

Jamie stated he had nothing to report.

Legislation

Dan was not present so there was no report given.

Positions

Kyle Shafer stated he had nothing to report.

Historian and Photographer

Mark Hastings stated he had nothing to report.

Membership

Sandy reported that last year there were 134 paid members and three lifetime members. She also stated she was preparing to send out the 2021 renewal notices.

Nominations

Mark Hastings stated he had nothing to report.

Scholarships

Mark reported that there had been several applicants for scholarships for the 2020 annual which would be transferred to the 2021 conference. He also stated that Petlink/Datamars reported that their "Gabby Evans" Scholarship would be an annual grant.

Merchandise

Beth Gillespie stated she had nothing to report.

Exhibitors

JT Taylor stated he had nothing new to report. He stated he was exploring some technology options which could be used to create a virtual exhibitor's presentation and was also developing new potential exhibitors to add to the list. He stated he was offering an advertisement package again to sponsors, exhibitors and supporters which would include an ad in each issue of the newsletter as well as an ad mixed into the slideshow and in the 2021 conference attendee programs.

Grants

Holly Bowie stated that we still had the \$1000.00 Wal Mart grant which would carry over to the 2021 conference.

Social Media

Christina Elmore stated she had nothing new to report.

Newsletter

JT stated the 3rd quarter newsletter was submitted but he had noticed it was not yet on the website. He also stated the 4th quarter newsletter was underway.

Website

Gina Tanner was not present, so no report was given.

OLD BUSINESS

There was no old business.

NEW BUSINESS

ANNUAL BUSINESS MEETING: The Annual Business Meeting could not be conducted due to there not being an annual conference or meeting of the membership. JT made a motion to table the annual business meeting until the 2021 Annual Conference. It was seconded by Matt and unanimously approved.

ELECTIONS: Without a meeting of the general membership or annual business meeting, elections to Executive Officers and Directors of the Board could not be conducted. JT made a motion to suspend the normal election procedures as outlined in the Bylaws and allow the President to appoint board positions as proscribed by the Bylaws. Matt seconded the motion and it was passed unanimously.

Following a discussion on procedure and with the consent of the board, President Shafer made the following appointments: Jamie Williams to a three-year term, Mark Hastings to a two-year term and left one board seat vacant pending a conversation with Dan St Lawrence.

Holly Bowie resigned as Vice President due to work limitations, and Matt Allen resigned as Board Director. Shafer appointed Matt as the new Vice President. Shafer then appointed Holly to the Director's seat vacated by Matt.

2021 ANNUAL CONFERENCE BUDGET: There was a general discussion about the budget for the 2021 annual conference. It was determined that corners would have to be cut to reduce costs, such as saving nearly \$5000 by not providing breakfasts every morning and only providing lunch for the annual business meeting and the awards banquet.

CEUs: Matt said he'd received questions regarding members certification CEU requirements. Melody Bridges pointed out that members can take almost any form of training for CEUs. Holly recommended ASPCApro.com classes and free classes available through FEMA were also recommended.

RESOURCES TAB: There was a general discussion about establishing a tab on the website to allow members access to various resources such as forms, policies and procedures, sample ordinances, etc. With no way to prevent non-members from accessing the information there was no decision made on this matter.

NEXT MEETING SCHEDULE

Next meeting was set for January 12, 2021 at 10 AM via ZOOM.

ADJOURNMENT

Sandy Alexander made a motion to adjourn, which was seconded by Holly Bowie. The board voted unanimously to adjourn the meeting and it was closed at 11:27 AM.

Respectfully submitted on behalf of the Executive Secretary

J. T. Taylor
Director
Missouri Animal Control Association