

# MISSOURI ANIMAL CONTROL ASSOCIATION

## EXECUTIVE BOARD MEETING MINUTES

June 24, 2020

The meeting was conducted via Zoom, and was called to order by President Kyle Shafer at 2:04 PM

### BOARD MEMBERS PRESENT

Kyle Shafer  X  Holly Bowie  X  Melody Bridges  A  Mark Hastings  X   
Christine Kalish  X  Beth Gillespie  A  JT Taylor  X  Christina Elmore  X   
Matt Allen  X  Sandy Alexander  X  Dan St. Lawrence  X  Jamie Williams  X   
Anita Waller  A

### BOARD MEMBERS ABSENT

A motion to excuse the absences of Melody Bridges, Beth Gillespie, and Anita Waller was made by Sandy Alexander, with a second by Christine Kalish. The motion passed unanimously.

### NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was not present for the meeting.

### GUESTS

There were no guests at this meeting.

### CONSENT AGENDA

President Kyle Shafer apologized to the Board for not having prepared a formal agenda. There was no agenda to consent to.

### PREVIOUS MEETING MINUTES APPROVAL

There were no previous meeting minutes available for consideration or approval.

### PUBLIC COMMENTS

There were no member/public comments.

### EXECUTIVE OFFICER'S REPORTS

#### President's Report

Kyle reported that he had received and reviewed the new contracts from Camden on the Lake, which will be discussed further under Old Business. He further stated he was considering how to handle elections and the annual business meeting if the 2020 conference is cancelled. He asked JT if there what he thought the procedure needed to be and JT stated he would research procedures. Kyle stated the subject would

be discussed further during New Business.

#### **Vice President's Report**

Holly stated she had nothing new to report.

#### **Secretary's Report**

Anita was not in attendance so there was no report. Christine Kalish asked who would be taking notes for the minutes and JT stated he could put some minutes together based on the Zoom recordings if Anita did not.

#### **Treasurer's Report**

Melody was not in attendance so there was no report.

### **COMMITTEE CHAIR REPORTS**

#### **Awards**

Matt reported having received several nominations for the same nominee for ACO of the Year and nominations for most categories. He stated he would send the nominations to the rest of the board for consideration.

#### **Certification**

Christine Kalish said the certification committee was moving forward with the fall certification training conference. She reported that the contracts with City of Lebanon for training rooms were signed and in the mail. Hotels had been booked for Lebanon program presenters and she was awaiting information from the caterer. She stated there were 19 attendees registered so far.

#### **Constitution and Bylaws**

Matt Allen stated he had nothing to report but stated there would need to be a suspension of rules vote before some pending actions can be taken regarding elections.

#### **SOP**

Jamie stated he had nothing to report.

#### **Legislation**

Dan stated he had nothing to report.

#### **Positions**

Kyle Shafer stated he had nothing to report.

#### **Historian and Photographer**

Mark Hastings stated he had nothing to report.

#### **Membership**

Sandy reported she had nearly gotten the current membership roster caught up and that she and Melody were getting the dues all caught up as well.

#### **Nominations**

Mark Hastings stated he had nothing to report.

### **Scholarships**

Mark reported that he had received one more scholarship application after the cut-off date. If the Board votes to cancel the 2020 Annual Conference, he would contact all of the applicants and carry their applications forward to the 2021 conference.

### **Merchandise**

Beth Gillespie stated she had nothing to report.

### **Exhibitors**

JT Taylor stated he had spoken with several interested exhibitors, but they are all generally waiting to see if the Board was going to continue having the 2020 Annual Conference. He reported to having just gotten an email from Datamars stating they had mailed a check. He said he would be returning the check immediately if the Board voted to cancel the conference. He stated he was not really pushing anything else at this point.

### **Grants**

Holly Bowie stated she had nothing to report.

### **Social Media**

Christina Elmore stated she was waiting for information on the fall certification program to post, as well as a cancellation announcement post if the Board cancelled the 2020 conference.

### **Newsletter**

JT stated he was waiting for a Letter from the President article and the 2<sup>nd</sup> quarter would be ready for publishing.

### **Website**

Gina Tanner was not present, so no report was given.

## **OLD BUSINESS**

**CONFERENCE CANCELLATION:** There was general discussion on the likelihood that the COVID pandemic would allow the Board to present a safe 2020 annual conference. Kyle explained that, as per the direction of the Board, he had presented Camden on the Lake with the proposal that we extend our two-year contract from 2020-2021 to 2021-2022, and they had agreed. Due to the unlikelihood a safe conference could be put on or that enough members could attend, JT made a motion that the 2020 Annual Conference be postponed and the new 2021-2022 contract with Camden on the Lake be signed. Mark seconded the motion and the Board unanimously passed the motion.

## **NEW BUSINESS**

**2020 BOARD ELECTIONS:** There was a general discussion on options for how to handle the 2020 elections in the absence of an Annual Business meeting. Christine recommended all current board members and executive officers remain in their positions until the 2021 conference and business meeting when proper elections could be held. Mark and Sandy brought up the possibilities of conducting a membership-wide election by US Postal Service and it was debated, as well as an electronic membership-wide election. JT recommended the Board vote to suspend the election rules as outlined in the MACA Bylaws and allow the Board terms to expire. He explained that during a meeting in October, when the terms would expire, the President could appoint board positions with the advice and consent of the Board.

He stated the Board would need to vote to consent to the President appointing the positions, as well as suspending the rules. There was a brief discussion on possible candidates and with the expiring board members desire to remain on the board. Following discussion, Sandy made the motion to suspend the election rules and allow the President to appoint individuals to the vacant board positions in October. Matt seconded the motion and the motion carried unanimously. JT made a motion that the Board consent to the President's appointments of the new board members, which was seconded by Melody and unanimously approved by the Board.

**SECRETARIAL DUTIES:** There was a general discussion regarding the repeated absences of the Executive Secretary and lack of meeting minutes. Kyle stated she had not responded to attempts to contact her for several months. He also said she had said her duties at work were not allowing her to attend to MACA business. Christine suggested someone attempt to contact her to see what her status is. Kyle and JT both stated they would try to contact her.

Kyle Shafer stated he would be unavailable for contact from early July until the end of September due to the pending birth of a child. Vice President Holly Bowie would be stepping up to conduct any meetings or business during his absence.

#### **NEXT MEETING SCHEDULE**

Next meeting was set for 8/4/20 at 10 AM via ZOOM to determine what nominees would earn the 2020 Awards.

#### **ADJOURNMENT**

JT made a motion to adjourn, which was seconded by Christina. The board voted unanimously to adjourn the meeting and it was closed at 3:09 PM

Respectfully submitted on behalf of the Executive Secretary.

J. T. Taylor  
Director  
Missouri Animal Control Association