

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

June 13th, 2018

BOARD MEMBERS PRESENT

*Nycole Griffin
Teresa Gilley
Brandon Anderson
Dan St. Lawrence*

*Holly Bowie
Mark Hasting
Sandy Alexander*

*Carmen Skelly
Beth Gillespie
Christine Portmann*

BOARD MEMBERS ABSENT

Lorraine Lester Kyle Held Shari Pijut

The meeting was called to order at 10:33am at 44 Stone Public House, at 3910 Peachtree Dr. located in Columbia, Missouri. Roll was taken; all board members were present except for Lorraine Lester, illness, Shari Pijut, work related issues and Kyle Held, out of the country. Dan St. Lawrence, made a motion to excuse all absent board members from the meeting with, Christine Portmann seconding and all others voting in favor.

Non-voting Committee Chairs- Gina Tanner, not present at meeting

The proposed meeting agenda was accepted motion was made by Carmen Skelly and seconded by Mark Hastings and all others voting in favor.

Reading and approval of the meeting minutes from March 14th, 2018, amend the spelling of Christine Portmann and Wayside Waifs, meeting minutes motion to approved by Christine Portmann and seconded by Beth Gillespie, all others voting in favor

Membership's Comments

Member and guest present may briefly (3-minutes time limit) address the Board of Directors with any questions, comments, concerns or complaints the member or guest any have.

Presidents Report

Mini-MACA's- St. John had 7 registered and 3 board members total 10 in attendance. Gladstone had 10 registered and 3 board member total having 13 in attendance. Hands on was a huge success in both classes and discussion was had to do more in the Mini's and the conference. Nycole did not go to the Pet Expo and a full refund was reimbursed and Carmen verified that the refund was returned.

Vice Presidents Report

All speakers are confirmed for the conference. Goal for grants/sponsors was \$10,000 and the total amount as of today is \$9650.00, could also use more sponsorship money. In need of items for the swag bags for attendees at this time we don't have much to put inside the bags. If anyone knows of a

company that would donate 60 to 75 items to put in the bags that would be great. Conference agenda is confirmed for the conference. A post will be on social media by June 20th, 2018, as promised and mail out within the next couple of weeks. Vendors are not confirmed for the conference at this time. Meals for the conference breakfast buffet for all three mornings have a variety to suit everyone. Lunches were agreed that the all American and deli will be provided to attendees. On Friday, Carmen suggested that cinema themed snacks be provided after 10am since the conference only goes until 12pm. The banquet meal was between a four course meal and buffet style meal. The four course meal you would need to get orders prior to the night of the banquet and the buffet attendees would get a choice of meat. Meal included steak & chicken, potatoes with Hollandaise sauce, veggies, & salad. No dessert included that would be \$6 to \$8 more per person. Buffet style would offer pork loin & chicken, sides, & dessert or the Kinderhook buffet beef & chicken and Holly will check and see about adding pork for another meat option. At this time the board is looking at the Kinderhook buffet for the banquet once we hear back from Holly about the extra additions. Little Italy was an option along with tacos, but nobody thought that would be a good banquet meal. Holly attended the Pet Expo and sent a list of exhibitors to Shari for vendors. Discussed the conference app from the Expo and using it for the MACA conference for attendees to rate speakers, vendors, and overall conference. Holly will look into it and maybe using it at the 2019 conference for MACA members. Carmen has 10 members registered at this time for the conference. Conference booklets for attendees instead of flash drives, Holly will get the information the speakers for the booklets. Clothing attire for board members order shirts for Sandy, Dan, & Kyle for the conference. Board members wear MACA shirts on conference days. Holly will speak with Shari about signs for conference & tables to identify each business or organization.

Secretary's Report

Teresa was having an issue with the computer, but with Brandon's help we were able to figure it out and it should be working correctly.

Treasurers Report

Both accounts balanced to May 31st, 2018 bank statements. In the main account there is \$34,411.08 and the certification account \$4611.00. As of June 6th, 2018, PayPal has a zero balance. Carmen mailed out invoices to each board member for attending the conference. The dispute of \$31.69 with the bank has been resolved with the bank. Sara Burkemper has filed an extension for our 990 and the extension has been accepted. Carmen has submitted her letter of intent to retire to her employer on June 13th, 2018, her last day with HMSO will be January 2nd, 2018. Sandy Alexander motioned to accept the Treasurer's report with Christine Portmann seconding and all others voting in favor.

Awards

Kyle did not provide an update on his committee, Nycole said she believes Kyle has one nomination for the John Wards Award and this person has only been with their department since February of 2018, and is not a member of MACA. If not a member that person can obtain membership through the website. Remind membership of the awards on the website and by mail.

Certification

Christine said they had a very successful April certification class; they had 29 attendees out of that 29, 3 didn't pass the test. Two of them retested one was successful the other she suggested retake the class and one she suggested take the class again. Jefferson City was a success for certification. Another class will be in St. Louis at HMSO in October of 2018. Sandy had an issue with people thinking they are members after they take the certification test, membership is different and they will need to pay the membership dues to become a member. Christine suggested she reword the letter for certification that

will explain it better to the attendees. It was also suggested by Carmen to add the membership with the certification this would raise the cost for the certification. If not a member a separate letter could be added to the certification informing the individual they can join MACA at any time. What does MACA provide the membership? This subject will be tabled at a later date to be reviewed

Constitution and Bylaws

Brandon had no updates at this time on constitution and bylaws. SOP's were given to board members by Brandon who made changes and would like everyone to look over in the next couple of weeks. An SOP needed to be added about certification and would like everyone to read the presidents section that had the most changes. Let him know by the next board meeting of any changes.

Legislation

Legislation failed on domestic violence animals being placed under an order of protection. HB 1615 penalties for controlling your dog failed and attacking a police dog is the same a class a misdemeanor. Dan would like for board members to talk to staff and supporters to call there state representative and get the voice of the people out there in the state. What changes would you like to see changed within the state laws?

Historian and Photographer

Nothing new at this time, Mark stated all dog tags are welcome.

Membership

Sandy is in the process of July statements for membership.

Nominations

Mark has an "I Want You for a MACA Board Member" t-shirt design and suggested it might be good for board member t-shirts. He also suggested if members want shirt they can order one and an order form will be placed in the bags.

Scholarships

Lorraine has one full scholarship application Kyle Schaffer from St. Charles County, it's been on Facebook and nobody has responded.

Merchandise

Beth has been looking for challenge coins with MACA logo on one side and paw prints on the other. Cheapest she has been able to find is 100 coins it can be any color and the mold will be \$515.00. It was suggested we charge \$10.00 per coin. Once Beth receives the proof she will send it out to all board members to discuss the coloring. It was suggested to go with the blue for MACA. Beth will order shirts for Kyle, Dan, & Sandy for the conference.

Vendors/Grants

The vice president went over grants/vendors her report.

Social Media

On the MACA Facebook page we have 1001 likes on the page. Facebook was charging Christine money on her own account for a boost on the page this has been going on for the last six months. Do not hit the boost button on the Facebook page. Members only group page has 30 members at this time

and three give a ways were given out to members.

Newsletter

Nycole did the April newsletter and posted it on the website the last day in April, it talks about training, spot light member, and retirement of a lifelong MACA member.

Website

Individuals looking at our website are from 25 different countries the top one was Canada with 21, Algeria & China 7, Ivory Coast 6, and the list goes on. Top five home, training, certification, board members, & help wanted. Nycole added items to the benefits. If you need something on the website send it to Gina and she will add to the site.

Old Business

Nothing to report

New Business

Christine suggested scheduling the Mini-MACA's to one in the spring and in the fall or during the winter.

Nycole thanked everyone for the flowers for her son's service.

With there being no further discussion and no announcements, the meeting was adjourned at 1:02pm with Carmen Skelly making a motion to adjourn and Mark Hastings seconding with all others voting in favor.

Respectfully submitted,

Teresa Gilley

Secretary

Missouri Animal Control Association