

# MISSOURI ANIMAL CONTROL ASSOCIATION

## EXECUTIVE BOARD MEETING MINUTES

January 12, 2021

The meeting was conducted via Zoom, and was called to order by President Kyle Shafer at 10:06 AM

### BOARD MEMBERS PRESENT

Kyle Shafer  X  Holly Bowie  X  Melody Bridges  X  Mark Hastings  X   
Christine Kalish  X  Beth Gillespie  X  JT Taylor  X  Christina Elmore  X   
Matt Allen  X  Sandy Alexander  X  Dan St. Lawrence  X  Jamie Williams  A   
Anita Waller  X

### BOARD MEMBERS ABSENT

A motion to excuse the absence of Jamie Williams was made by JT Taylor and seconded by Sandy Alexander. The motion passed unanimously.

### NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was not present at the meeting.

### CONSENT AGENDA

A motion was made by JT Taylor to accept the Agenda as presented, which was seconded by Sandy Alexander and unanimously approved.

### PREVIOUS MEETING MINUTES APPROVAL

There were no previous meeting minutes available for consideration and approval.

### PUBLIC COMMENTS

There were no guests present so no comments were made by any members.

### EXECUTIVE OFFICER'S REPORTS

#### President's Report

Kyle Shafer stated that he was leaving the animal care and control profession and would therefore be resigning his presidency. His resignation would be effective at the conclusion of the meeting. He further stated that the survey he had been developing had begun and a partial list of municipal governments had been started however it remained a work in progress.

#### Vice President's Report

Matt Allen said he had reached out to webmaster Gina Tanner and the website was updated with current board members, positions, and committees, as well as the save-the-date notice for the annual conference.

He also stated he had put a call out for speakers for the annual conference.

#### **Secretary's Report**

Anita Byrd had nothing to report.

#### **Treasurer's Report**

Melody Bridges reported that an error on the part of the US Postal Service had resulted in the association PO Box having been closed, however it was only for a few days and the error had been corrected. She reported that the Main Account had a current balance of \$12,148.04 with \$2,352.83 in the Certification account. There is also \$90 in PayPal. JT Taylor made a motion to accept the treasurer's report and Christine Kalish seconded the motion with all others voting in favor.

### **COMMITTEE CHAIR REPORTS**

#### **Awards**

Matt Allen had nothing to report.

#### **Certification**

Christine Kalish reported there were 29 graduates from the Lebanon ACO certification training program in October. She stated the Spring program would be held in Jefferson City.

#### **Constitution and Bylaws**

Matt Allen stated he had nothing to report.

SOP: Jamie Williams was not present so there was no report given.

Legislation: Dan St. Lawrence stated he didn't have a current status on any pending legislation issues. Christine Kalish stated that there was one piece of legislation regarding a proposed requirement that law enforcement officers only attend POST approved training. She stated that should this legislation pass in the spring it would go into effect August 28. JT Taylor pointed out to Vice President Matt Allen that should this happen he should ensure all presenters for the annual conference submit their power points or lesson plans early enough so that the program could be sent to POST for approval.

Positions: Kyle Shafer stated he had nothing to report.

Historian and Photographer: Mark Hastings stated he had nothing to report.

Membership: Sandy Alexander stated all membership renewals had been sent out on January 4<sup>th</sup> and she is already starting to see people renewing their memberships.

Nominations: Mark Hastings stated he had nothing to report.

Scholarships: Mark Hastings stated he had nothing to report.

Merchandise: Beth Gillespie stated she had nothing to report.

Exhibitors: JT Taylor stated he had reached out to many potential exhibitors and there were several who stated they were not attending conferences in 2021 while others still said they were unsure if they could attend or not.

**Grants:** Holly Bowie stated the Association had the Walmart grant and she was still looking into other grants, however most grants are now being geared toward COVID relief.

**Social Media:** Christina Elmore stated she had nothing new to report.

**Newsletter:** JT Taylor stated he was still looking for information or articles for the first quarter newsletter. He stated the change in board positions and executive officers would probably be the lead story.

**Website:** Gina Tanner was not present, so no report was given.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

**Resignations:** President Shafer again stated that he was resigning the presidency. Christine Kalish stated that historically when the President could not complete his or her term, the Vice President assumed the presidency. JT Taylor agreed that was the procedure and stated further that the VP should move up to President, the Secretary should then move up to VP and the new President should then appoint a new Executive Secretary. (He explained that the Treasurer, as an appointed position, was not eligible to move up). He continued to explain that his research had indicated that if the VP declined the presidency then the Secretary would become the President unless the Secretary declined as well. Vice President Matt Allen then stated he was still getting used to the Vice President's duties and declined to accept the presidency. Anita Waller was resigning as Executive Secretary, so she also declined the presidency. JT reminded Kyle that the Board was still operating under the suspended rules and the Board's consent that he appoints new board and executive officers. Matt stated he would like to recommend Holly Bowie for the appointment. Beth Gillespie recommended JT Taylor for the appointment. There was some general discussion and JT asked Holly if she wanted to accept the appointment. Holly said she would accept the appointment and JT stated he would prefer to accept an appointment as Executive Secretary. Holly Bowie and JT Taylor both resigned their positions as Board Directors. With the advice and consent of the Board, Kyle Shafer appointed Holly Bowie to the presidency. Anita Waller resigned as Executive Secretary with Shafer accepting her resignation. He then appointed Taylor as the new Executive Secretary with the advice and consent of the Board. Holly and Christine Kalish both stated they had individuals in mind who might be eligible and interested in serving as new appointees to the vacant director's seats on the board and each said they would look into that.

Due to the changes in the Executive Board, some committee assignments were changed. The 2021 Committee Chairs are as follows: Awards: Beth Gillespie, Certification: Christine Kalish, Constitution and Bylaws: J. T. Taylor, SOP: Jamie Williams, Legislation: Dan St. Lawrence, Positions: Holly Bowie, Historian and Photographer: Mark Hastings, Membership: Sandy Alexander, Nominations: Mark Hastings, Scholarships: Mark Hastings, Merchandise: Beth Gillespie, Exhibitors: JT Taylor, Grants: Christine Kalish, Social Media: Christina Elmore, and the Newsletter: Matt Allen.

The Membership/agency survey was again discussed. Kyle Shaffer stated he had only just begun putting together a list of municipalities but needed someone to take over since he was leaving the association. JT Taylor volunteered to take over the survey if Shaffer and Allen would send him what they had started putting together.

## **NEXT MEETING SCHEDULE**

Next meeting was set for February 18<sup>th</sup> at 10 AM via ZOOM.

With no further business to discuss, President Kyle Shafer's resignation went into effect, and the board members present wished him success in his future endeavors.

## **ADJOURNMENT**

JT Taylor made a motion to adjourn, which was seconded by Christine Kalish. The board voted unanimously to adjourn the meeting and it was closed at 10:47 AM.

## **SUPPLEMENTAL NOTICE FOR THE RECORD**

At the conclusion of this meeting the board still had one vacant 1-year term Director's seat which was unfilled due to Dan St Lawrence not being available for the Oct 2020 meeting. Dan wishes to continue to serve and following this meeting, President Holly Bowie appointed him to fill that one-year seat and to continue on with his previous year's committee assignments.

## **SUPPLEMENTAL NOTICE FOR RECORD**

Monday, January 25, 2021, while still under the Board's 11/10/20 suspension of the election rules and consent to make appointments to fill vacant board seats, President Holly Bowie filled one of two remaining vacant Board of Director seats. She appointed Stephan Norman, of St Joseph County Animal Control.

## **SUPPLEMENTAL NOTICE FOR RECORD**

February 1, 2021, while still under the Board's 11/10/20 suspension of the election rules and consent to make appointments to fill vacant board seats, President Holly Bowie filled the remaining vacant Board of Directors seat. She appointed Cassandra Mosholder, of the Humane Society of Missouri.

Respectfully submitted,

J. T. Taylor  
Executive Secretary  
Missouri Animal Control Association