

MACA 2017 ANNUAL BUSINESS MEETING

THURSDAY SEPTEMBER 21, 2017

Ramada Plaza Hotel & Oasis Convention Center, Springfield Missouri

The 2017 Annual MACA Business Meeting was called to order by President J.T. Taylor at 12:15 pm.

Reading and Approval of the 2016 Annual Business Meeting Minutes

The 2016 Annual Business Meeting Minutes were passed out during the first day opening of 2017 MACA Conference to all members to read. Are there any discussions on the minutes. A motion to approve the 2016 MACA Business Meeting Minutes was made by Dan St. Lawrence, second by Mike Heath. The 2016 MACA Business Meeting Minutes passed with all members voting in favor.

Executive Officer's Reports

President - J.T. : Busy year, spoke about MACA withdrawing from NACA (National Animal Control Association), MACA made history by having the first membership vote per snail mail to withdraw from NACA. There were 3 boards members that resigned this year, one retired, two resigned. The board has been working on correcting the transparency problems that the membership had voiced concerns about. The meeting minutes after they are approved are posted on the website, a monthly newsletter is posted on the website, nominations for awards, board positions, and scholarships are posted on the website as soon as they are received. The bank statements can't be seen due to security reasons but a request letter to the President who will then contact the treasurer for you to get your answer to your question. Working on get Post Certified units for law enforcement, the problem with this is that any instructor for Post can use our training any time and our training is private training. The board will be still looking into the Post Certified situation. Working on getting a resource tab on our website.

Vice President – Nycole: Thanks everyone for coming to the scavenger hunt on Wednesday evening. Also thanked everyone for participating in the Bingo. The Vice President is in charge of setting up the annual conference so any feedback let the Vice President and board know. Any speakers, vendors, that the members would like to hear or see let the Vice President know. I hope everyone comes back next year. Let other members, agencies, shelters know about the conference, there are scholarships available. The annual conference is a good way to network with other members and agencies. Again I hope everyone is enjoying the conference and thanks for coming.

Secretary – Lorraine: The board this year voted to get the secretary a new laptop, voice

recorder with cable to download the recorded meeting minutes, a flash drive to back up the meeting minutes as well as the voice recorded meeting. After the board approves the meeting minutes, the minutes are posted to MACA website under the Board Members section.

Treasurer – Carmen: The MACA account balanced against the 8-31-2017 bank statement is \$39,910.26. As of 9-15-2017 the balance in the Main MACA account was \$38,911.29. The Certification account balanced against the 8-31-2017 bank statement \$3,228.50. As of 9-15-2017 the balance in the Certification account was \$3,732.20. The certification chairperson and board voted to donate \$2,000 to the Main account for scholarships, this amount is for scholarships only. PayPal account has \$0.00 balance monies due MACA as 9-15-2017. Net loss summary for the Certification account for 2016 was \$2,118.08. The net loss summary for the Main account for 2016 was \$6,407.40. Our 990 has successfully been filed by Sarah Burkemper, CPA. The Biennial Registration with the Secretary of State has been updated as required for August 2017. The next Biennial Registration will be due August 2019. Also the 2016 and 2017 Excel sheets for each account can be for review by general membership if requested. I also have the 2016 Missouri Animal Control Association Accomplishments that gives how many certification classes were held and the 2016 Annual MACA conference. The report also states how many attendees were at each class and the conference. The report shows how many new certified officers at each certification class, and how many CEU's were secured at the conference. The 990 audit would like to know how many hours the executive board and committee members donate a week. The whole board needs to track their time. The motion to approve the treasurer's report was made by Mike Heath, second by Robert Humphrey. The treasurer's report passed with all the members voting in favor.

Board Members Committee Reports

Awards – J.T.: One of the biggest accomplishments this year for the awards committee was creating a new award Animal Care Specialist of the year, Tonight we will be awarding this for the first time. There are 6 awards with 5 of them having a great turn out of nominations. Our Shelter of the Year did not receive any nominations so we will not be awarding this award tonight. Reminding the members to nominate their shelters. These awards are a chance to give someone a pat on the back for doing a good job.

Certification – Christine: Since the fall conference, two certification classes have been held, one in Hannibal Mo and one in Poplar Bluff. Hannibal had 17 register and 14 attend. There was 100% passage. Poplar Bluff had 10 register and 10 attend. There was 90% passage. The class in Harrisonville Mo is scheduled for October 25th and 26th. There are 6 registered at this time. 360 flyers were mailed to animal control agencies and dog pounds last week. Hopefully many more will attend the training. Anyone who wishes to attend the training for review and CEU's is welcome. They would pay the tuition of 140.00 but it would not be necessary to retake the test. Reminders have been sent out to those who are due to recertify

on October 1st. Don't forget to send in CEU's as you acquire them, many wait until they receive their notice and are scrambling at the last minute to get them sent in. The certification board will be discussing where the 2018 classes will be held at the bi-annual board meeting on October 24th. Any suggestion would be appreciated. There were 2 mini MACA's this year. One in St. Joseph, MO and one in Jefferson County Missouri. In 2018 St. Charles Missouri has said they would host a mini MACA. We need one on the West side of Missouri in 2018, do I see any volunteers to host. If interested see J.T. later. There was discussion on how to get CEU's credit. The website is updated twice a year.

Constitution and Bylaws – Brandon: One update this year, it was Article 1 Section 4 Bulletin A to include you must have at least two years of experience as an employee or volunteer in a licensed facility thru the Missouri Department of Agriculture, Public Health Official, Law Enforcement, Veterinarian, Animal Control Officer, or Humane Investigator. The update was done as we found not all facilities were certified as some take their animals to contract shelters. This update was to make it more clear as to who can be a board member. There was also couple changes to spelling. That all this year.

Historian and Photographer – Mark: The board voted to get a new camera this year. In the past conferences we have relied on members using their personal cameras to get pictures especially the Awards Banquet. It's nice to have real nice pictures of the Awards Banquet, so with the new camera we should have that. Our booth has a dog house with dog tags on it. If anyone has a dog tag we would appreciate any dog tags we can get. If I need to I will build another dog house to display them.

Legislations – Shari: I follow all the new legislations during the legislation session, all the new laws that people are trying to get passed. I don't have much to report today as Bob Baker gave wonderful presentation yesterday. No new laws passed that we need to be concerned about. One of my responsibilities is to attend Humane Day in Jefferson City Missouri where we set up a table with information and meet the legislators. I missed it this year due to my father passing. Thank you Christine and J.T. for attending in my place.

Membership – Holly: We currently have 135 members. Unfortunately our numbers are down right now stemming from July invoices, two larger agencies that have not renew their memberships . Last year we reported 160 members so we are down just a little bit this year. Still doing bi-annual invoices, the invoices are sent out in January and July. J.T. has sent 384 membership letters doing a membership drive. We have 14 members who retired.

Merchandise – Beth: Lots of new merchandise this year. Hope you like some things you saw, the shirts, blankets, cups, those types of things. If there's something you guys are interested in seeing just let me know. If you see something and don't have your size I can order that, process time is at least a week to get back to me. Probably two weeks to get to you. Payments by cash,, check, and PayPal.

Newsletter – J.T.: The newsletter is on MACA website. Each month the newsletter gives updates and what's new and exciting going on in MACA. If you stop by Mark's booth you see newsletters from the early 1990's. You will also see that 2003, 2004, and part 2005 the newsletter was a news magazine, but got too expensive to do magazines so it went back to a 2 or 3 page newsletter. Possibly going back to a news magazine where you can print off the website. That way we could do more than just announcements, we could do more like Officer Safety, Shelter Operations, preparing for court cases and things like that. The board will not make a decision without letting you all know, as the magazine would not be a monthly like the newsletter.

Nominations – J.T.: Started taking board nominations early this year. By August 1 we pretty well had the slate set. Nominations committee typed up the duties and responsibilities and what the requirements were, and how to confirm. Constitution and Bylaws states all nominations have to be vetted before going on the slate. If nominated today from the floor and elected it will take 5 days to confirm. Vetting is an investigation of the person to see if they meet all the requirements to be a board member. Also need in writing from your supervisor that you will be able to attend board meetings and the annual conference.

Scholarships – Teresa: We awarded 3 full scholarships this year. Check on the website on how to apply for scholarships. Be sure to follow the guidelines and make sure you include a letter from your supervisor.

Social Media – J.T.: Made some changes on how we are posting on our Facebook page, like what training is available. Not only on the Facebook page but also on the MACA website we have a training page to let you know what MACA training is available. Facebook we are promoting different Animal Control Officers and Agencies. Nycole is working as Administrator on the Facebook page. We also established a social media policy this year. The policy explains what can be posted on our Facebook as well as what the board members can post on any Facebook pages in regards to the association..

SOP – Teresa: Tabled

Vendors – Holly: We had 9 Vendors this year. I like to see new faces. We need to keep growing. Gave a shout out to Nycole for the Bingo, it was huge and to see all the interaction with the vendors was great. I think the vendors are going to want to come back because they had conversations and hopefully sell some of their products, I made a spreadsheet with all contacts we made with the vendors as well as who donated things. I will pass this to the next person who has the vendors committee and for the board so we won't have to start from scratch every year. We want to build from this and have a better conference each year. Another thing this year was we received grants totally \$5,300.00 from 4 different granters This helps with food and hopefully more freedom to plan the conference.

Non-Board Member Committee Reports

Website – Gina: She is the Webmaster and is unavailable to attend the conference. We made several changes this year. There was a problem with submitting emails, PayPal not going all the way thru the system, or going thru twice. The biggest change that involves the membership is seeing what we are doing. On the board members page you can see all the board members with contact information, you can see who has been nominated for board positions, board meeting minutes are posted on this section. Newsletters, submit nominations for board. Any suggestions for website let one of the board members know and we will email Gina with the suggestion.

Positions – Jeff: tabled

Old Business

There was no old business

New Business

Elections:

This year we have paper ballots. The 2 members that had the longest time in MACA was Lynn Livingston and Jean Easley. These 2 will be counting the ballots with Secretary Lorraine Lester overseeing as well as certifying the votes. As the ballots were being passed out, J.T. told the membership that there will be a vote to elect President as a vote to elect 4 board members. There will be 3 board positions for 3 year terms and 1 board position for a 2 year term finishing out an open board position. The first votes are for President. The candidates are J.T. Taylor and Nycole Griffin. Before Nycole can run for President she has to resign as Vice President. Nycole announced she was resigning as Vice President. It was explained to the membership that this was a board thing that had to be done. A motion to accept Nycole's resignation as Vice President was made by Shari Pijuit, second by Lorraine Lester. Nycole's resignation passed with all board members voting in favor. J.T. opened the floor for nominations from the floor. A motion to close the nominations from the floor was made by Mark Hastings, second by Mike Heath and passed with all membership in favor. Nycole then accepted the nomination for President. Nycole and J.T, both gave a brief speech as to say how many years they had been in MACA and why the membership should vote for them. Membership cast their ballots. Lynn Livingston and Jean Easley started counting the ballots with Secretary Lorraine Lester overseeing. After Secretary Lorraine Lester certified the votes the winner was Nycole Griffin with 26 votes, J. T. Taylor received 16 votes.

J.T. explained there was no Vice President at this time. He asked for a volunteer with no one volunteering. According to the Constitution and Bylaws the President appoints someone to fill the rest of the Vice President's term. President Nycole Griffin appointed Holly Bowie for Vice President and passed with all board members in favor. Holly accepted the Vice President

position and resigned her board position, Now we have 5 board positions open. There will 3 board position for 3 year terms, 1 board position for 2 year term, and 1 board position for 1 year term. The highest number of votes get the 3 year terms. J.T. opened the floor for nominations for Board of Directors. Christine nominated J. T, Taylor, with Debbie Christoff seconding the nomination. J.T. Taylor accepted the nomination. A motion to accept J.T. Taylor as a nomination for the Board of Directors was made by Brandon Anderson, second by Shari Pijuit. Passed with all in favor. A motion to close the nominations from the floor was made by Carmen Skelly, second by Shari Pijuit. Passed with all membership in favor. J.T. asked all the nominees for Board of Directors to step forward to give a brief speech about how long they have been with MACA and why they should be voted the serve on the Board of Directors. Kyle Held was not present as he was working out of state in Hurricane relief with ASPCA. J.T. gave a brief speech on Kyle stating he did meet all the requirements to be on the board of directors. After each nominee gave their brief speech, the membership cast their votes. Again Lynn Livingston and Jean Easley counted the ballots with Secretary Lorraine Lester overseeing. After Secretary Lorraine Lester certified the votes, there was a tie between Sandy Alexander and Teresa Gilley each receiving 32 votes a piece.. J.T. asked Sandy Alexander and Teresa Gilley to leave the room so the membership could vote to break the tie. With a show of hands J. T, asked the membership to vote for Teresa Gilley. Teresa Gilley received 21 votes. With a show of hands J.T. asked the membership to vote for Sandy Alexander. Sandy Alexander received 20 votes. Nycole got Sandy's and Teresa's vote in the hallway.

Board of Directors election results were Mark Hastings 41 votes, Dan St. Lawrence 37 votes, Kyle Held 33 votes, Teresa Gilley 32 votes, Sandy Alexander 32 votes, and J.T. Taylor 25 votes.

After a tie breaker vote between Teresa Gilley and Sandy Alexander, Teresa Gilley received 21 votes, and Sandy Alexander received 20 votes.

Mark Hastings – 3 year term
Dan St. Lawrence – 3 year term
Kyle Held – 3 year term
Teresa Gilley – 2 year term
Sandy Alexander – 1 year term

A motion to adjourn was made by Mike Heath, second by Nycole Griffin. Passed with all membership in favor.

President J.T. Taylor adjourned the 2017 Annual Conference Business Meeting at 2:05 pm.

