

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

August 18 at 11:00 AM via ZOOM

The meeting was conducted via Zoom. The meeting was called to order by President Holly Bowie, at 10:07 AM.

Attendance was tabled as there were several board members who would be joining the meeting late. When attendance was taken the attendees were as follows.

BOARD MEMBERS PRESENT

Holly Bowie Matt Allen Melody Bridges Mark Hastings
Christine Kalish Beth Gillespie JT Taylor Christina Elmore
Steve Norman Sandy Alexander Dan St. Lawrence Jamie Williams
Cassandra Mosholder

BOARD MEMBERS ABSENT

Beth Gillespie was handling a priority call and was unable to attend. JT Taylor made a motion to excuse Beth's absence, which was seconded by Jamie Williams and approved unanimously.

NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was not present at the meeting.

MEMBER AND GUEST ATTENDANCE

There were no members or guests in attendance.

CONSENT AGENDA

Matt Allen made a motion to accept the agenda as presented, which was seconded by Steve Norman and unanimously approved.

PREVIOUS MEETING MINUTES APPROVAL

Previous meeting minutes were reviewed. Dan St Lawrence made a motion to accept the minutes as written, which was seconded by Steve Norman and unanimously approved.

MEMBERSHIP'S COMMENTS

There were no guests present so no comments were made by any members.

EXECUTIVE OFFICER'S REPORTS

President's Report

President Holly Bowie said she didn't have anything new to report. She stated she had been working with Vice President Allen on the annual conference budget and menu options and a few other issues. She said most of what she has for the Board will be discussed in New Business.

Vice President's Report

Vice President Matt Allen reported that since the July meeting one registrant had to cancel due to budget restraints, but new registrations include two from Nevada, and one from Perryville, El Dorado Springs, O'Fallon, and Platte County, bringing the total so far to 13 board members and 19 members. He said speaker confirmation emails have been sent out confirming speaking details and requesting bios and presentation descriptions. He thanked Holly for her assistance. He said he and Holly had met to discuss conference budget, which will be discussed more fully in Old Business. He said items to be done soon include the release of the Menu and Conference schedule details; the beginning of compiling info for Attendee Binder, and determining how many award winners and guests out be attending the awards banquet. He asked Steve Norman to get to him as soon as possible. He also said he needed a head count on exhibitors eating and any AV equipment the Exhibitors would need.

Secretary's Report

Executive Secretary JT Taylor stated worked continues of digitalizing old meeting minutes, agendas, and records.

Treasurer's Report

Treasurer Melody Bridges reported the balance of the Main Acct is \$18,949,41, while the Certification Acct has a balance of \$2,330.38. She stated there was \$132.50 in the PayPal Acct. JT Taylor made a motion to accept the Treasurer's Report as presented, which was seconded by Matt Allen, and unanimously passed.

COMMITTEE CHAIR REPORTS

Awards:

Steve Norman said he didn't really have too much to report. He most of his report would be discussion and determining who would be presented which award under Old Business.

Certification:

Christine Kalish stated there was not much going on with the Certification Committee. She said they were between Certification Program sessions so there would not be much to do for a little bit longer.

Constitution and Bylaws:

JT Taylor stated he came across old notes that solved one of the mysterious revisions that were approved by the Board but never written into the Constitution and Bylaws. He stated that since it had been unanimously passed in 2005 it did not need to be introduced as part of the current

revisions, but it needed to be added to the language in the form of a correction rather than an revision. In November 2005, Rick Smith proposed a revision to Article IV of the Bylaws. This revision stated allowed the President to sign annual conference hotel contracts without as they were received rather than waiting for the next Board meeting. JT asked this oversight be corrected by adding a subsection I to the Section IV which reads *"I. Shall sign all annual conference contracts which have been approved by the Executive Board upon receipt."* He stated this is language which should already be in there so it didn't need to be voted on, just physically added to the Bylaws.

SOP:

Jamie Williams said he had nothing new to report. He said section 7 of the Handbook had already be sent out for the committee to review and it would be discussed and voted on in OLD Business.

Legislation:

Dan St Lawrence said he wasn't planning to speak much at the Annual Conference and would let Bob Baker, from MAAL, explain what happened with the state legislature this past year. He stated he wanted to put together a list of all legislators and put the list in conference attendee's swag bags so they could reach out to their elected officials to tell them what they thought of pending legislation. Christine Kalish asked if everyone had received the emails she had sent out regarding a couple of the statutory changes that took place this year, and everyone said they had gotten the information.

Positions:

Holly Bowie said she didn't have anything new to report on the position papers.

Historian and Photographer:

Mark Hastings said he had nothing new to report.

Membership:

Sandy Alexander said that Kim Mercier had joined the association, with the check still being in the mail. She also reminded a couple of board members to renew their memberships, and all of them said they had taken care of it very recently. Sandy also confirmed that all three of the scholarship applicants were now members in good standing.

Nominations:

Cassandra Mosholder said she had nothing new. The Board has 5 seats up for election and there are currently 5 nominees.

Scholarships:

Mark Hastings said he had sent letters to the three applicants with scholarships pending their getting their membership taken care of. He said one of the three had already responded that it was done. Matt Allen stated he'd seen on the bank statements that all three had made their membership payments and were now in good standing again. There was some general discussion on how to contact them to confirm they would be attending the conference. An invoice will be generated and sent to applicant Wilcox.

Merchandise:

Beth Gillespie was unable to attend the meeting. No merchandise report was given.

Exhibitors:

JT Taylor said there were four sponsors, two Chihuahua level and two Labrador levels bring the sponsorship total to \$3000.00. Holly reminded the Board that there was a \$1000.00 sponsorship from Wal-Mart unused from last year's cancelled conference. This brings the total to \$4000.00 in sponsorship money. He said there were currently 6 exhibitors, with four of them being sponsors. He said he had just received a check and registration form from MAAL, bringing the exhibitor fee total to \$900.00. He said HSUS was still pending as a sponsor and exhibitor. He told Matt Allen that he had reviewed their registrations and it appeared that only one person per booth would be present for meals and that no one indicated they needed electricity or any AV equipment.

Grants:

Holly Bowie confirmed the Nodaway Bank sponsorship Steve Norman had gotten but had nothing else to report. Steve Norman said he had nothing to add other than having received official rejections from the Wal-Mart and SAMS grants he'd applied for.

Social Media:

Christina Elmore stated she was continuing to share posts about the conference and other upcoming training programs.

Newsletter:

Matt Allen stated the second quarter Newsletter went out in late July. He said it was made available on the MACA Website and all MACA Facebook platforms. Topics included a feature on the Gabby Evans Scholarship, Conference Updates, Training/ Conference Updates and a Presidential Update.

NON- BOARD MEMBER COMMITTEE REPORTS

Website:

Gina Tanner was not present, so there was no report given.

OLD BUSINESS

Board Member Photos: Holly reported that the website was finally up to date with photos of the current board members.

Board Member Handbook: Holly stated that the most recent sections of the Handbook had been reviewed by the committee and had been forwarded to the board. There were no questions or comments on this section. JT Taylor made a motion to accept the sections as presented, which was seconded by Jamie Williams. It was unanimously passed by the Board.

Amendments and Revisions to the Constitution and Bylaws: JT Taylor said the proposed amended and revised Constitution and Bylaws had been sent to the Board at the last meeting for review. He asked if anyone had any questions regarding the proposed changes. Hearing none, Matt Allen asked if the proposal had been posted for the time required by the Constitution and Bylaws and Taylor said no. A vote cannot be made until the September Board meeting. JT stated that since there were no questions or comments, he would prepare a clean copy that reflected the changes and bring it to the next Board meeting. He stated the President and Executive Secretary would need to sign the Constitution and Bylaws and then they could be posted.

Conference Meals: Matt Allen said he and Holly had been worked hard to work out a menu. He stated that after crunching numbers, it appears that as of right now, the conference will cost about \$7000.00 more than we will be taking in, meaning our account balance will take a hit. He said they had added the Classic Breakfast to each day, as the board had discussed last meeting, and had taken the Tuesday night Social and Scavenger Hunt out, as well as break time snacks. He stated that with the new sponsor, one more breakfast is now covered, which helps greatly. He said the two lunch meals would be the Southwestern Buffet one day, with the All-American Cookout as the other lunch. After some general discussion, Matt said he would continue working up the menu and hoped to have it ready to send out some.

Board Shirts for Conference: Holly said she'd wanted to see if Beth had ordered the new board member's shirts but since Beth was absent, she would email her.

NEW BUSINESS

Conference Budget Discussion: Matt again reported that we were projected at this point to be \$7000.00 in the red. There was general discussion and speculation on the attendance. It was pointed out that we are short a sponsor and two exhibitors this year, and pre-registration of attendees remain low. Christine Kalish said that historically many people do not register until the last week and JT Taylor said he remembered conferences in which people didn't pre-registered at all and just showed up. Additional promotions and Facebook posts might help with registrations. Matt said the biggest amount of the \$7000.00 shortfall is from attendee registrations.

Awards: Steve Norman presented the nominees for the various MACA awards. He stated that there had been no nominations for the Veterinarian of the Year Award. He stated there had been multiple nominees for each of the other awards. Some nominees had received more than one nomination. There was some general discussion, and the Board reviewed the nominations. JT Taylor was awarded the John Rhodes Award; Troy Schnider was awarded the Officer of the Year Award; Lynn Cox was awarded the Paws for Applause Award; St Joseph Animal Care and Control will be presented with the Outstanding Animal Welfare Agency of the Year Award; and Teresa Penson will be presented with the Animal Care Specialist of the Year. JT said he had already started preparing the awards presentation program, which Steve and Holly will be presenting. He said since some of the nominations are rather long and/or there are more than one nomination letter for a winner, he was going to pull highlights out of the nomination letters for the presenters to read. The presentation format will be an Academy Awards Night-styled presentation program.

Next Board Meeting: Due to conflicts with the meeting location in Columbia, the next meeting, which was scheduled for September 8 has to be changed to September 9. It will be held at the 44 Stone Public House, in Columbia. For any Board member who can't travel to the live meeting, arrangements will be made for then to attend via Zoom.

DHSS: Matt Allen reported that DHSS may not be able to send someone to teach the Rabies class live. They proposed sending a video or having a virtual presenter. Matt said he's asked about having one of our group do their presentation if they'd send it to us. He said he had not received a response. Holly said she'd suggested that Christine Kalish might be able to do the DHSS

presentation and JT Taylor offered to do his Zoonosis presentation. Matt will reach out to DHSS one more time.

Matt also said that he and Holly had discussed and were looking into providing MACA logo face masks to conference attendees. There was a brief discussion on the need to offer them and Matt said it was a tool the association could provide its members.

NEXT MEETING SCHEDULE

The next meeting is scheduled as a live meeting on September 9th at 44 Stone Public House in Columbia at 10:00 A.M.

ADJOURNMENT

Matt Allen made a motion to adjourn, which was seconded by JT Taylor. The board voted unanimously to adjourn the meeting and it was closed at 1146 PM.

Respectfully submitted,

James A. Taylor

James A. (JT) Taylor
Executive Secretary