

# MISSOURI ANIMAL CONTROL ASSOCIATION

## EXECUTIVE BOARD MEETING MINUTES

July 14, 2021 at 11:00 AM

The meeting was conducted live at Hemingway's in Springfield, with two Board members attending via Zoom. The meeting was called to order by Vice President Matt Allen, as President Holly Bowie is ill and unable to speak, at 11:12 AM.

### BOARD MEMBERS PRESENT

Holly Bowie  Matt Allen  Melody Bridges  Mark Hastings   
Christine Kalish  Beth Gillespie  JT Taylor  Christina Elmore   
Steve Norman  Sandy Alexander  Dan St. Lawrence  Jamie Williams   
Cassandra Mosholder

### BOARD MEMBERS ABSENT

Matt stated Holly had received a message from Melody Bridges that she would be unable to attend. JT Taylor made a motion to excuse Melody's absence, and it was seconded by Jamie Williams. The motion passed unanimously.

### NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was not present at the meeting.

### MEMBER AND GUEST ATTENDANCE

There were no members or guests in attendance.

### CONSENT AGENDA

JT Taylor made a motion to accept the agenda as presented, which was seconded by Sandy Alexander and unanimously approved.

### PREVIOUS MEETING MINUTES APPROVAL

Previous meeting minutes were reviewed. Christine Kalish made a motion to accept the minutes as written, which was seconded by Beth Gillespie and unanimously approved.

### MEMBERSHIP'S COMMENTS

There were no guests present so no comments were made by any members.

## EXECUTIVE OFFICER'S REPORTS

### President's Report

President Holly Bowie said she didn't have much to report. She stated that she and VP Allen had a meeting with representatives of NACA and that Matt would go into more detail during new business.

### Vice President's Report

Vice President Matt Allen reported that he had gotten clarification from Camden on the Lake regarding room rates for the attendees of the Annual Conference. Non-tax exempt attendees would be paying \$146.80 per night, while tax exempt attendees would be paying \$138.25. In each case the Association would be paying a difference due of \$10.50 per room per night. This is to cover the difference between the advertised rate and the actual contractual rates. Matt also stated that at this time there are 10 non-board member registrations, with 10 of 13 board members also having already registered. He encouraged those who had not yet registered to go ahead and register soon. He concluded by saying he was planning to send out requests for speaker bios and class descriptions in the next few days.

### Secretary's Report

JT Taylor stated he had nothing new to report. He said he and his daughter continue to collect and make digital copies of past meeting minutes, agendas, and records. He also stated he had converted the secretary laptop to Microsoft 365.

### Treasurer's Report

Melody Bridges was not in attendance but had sent a report to Holly. Matt read the report saying there was currently \$17,762.28 in the Main Account, \$2,376.66 in the Certification Account and a 0 balance in the Paypal account. Dan St Lawrence made a motion to accept the Treasurer's Report as presented, which was seconded by JT Taylor and unanimously approved.

## COMMITTEE CHAIR REPORTS

### Awards:

Steve Norman said he had received several more award nominations and had gotten a few for John Rhodes finally and a few more for other categories. He stated there were still no nominations for Veterinarian of the Year.

### Certification:

Christine Kalish stated things were slow right now as they were between certification programs with not a lot to do at this time. She stated she had not started making room reservations yet for the O'Fallon program in November but would start soon. She stated renewals were still trickling in but expected a lot of renewals to come in with Annual Conference registrations.

### Constitution and Bylaws:

JT Taylor stated he had completed the proposed revisions to the Constitution and Bylaws and had emailed them to the Board. He asked Holly if she had received the amendment proposal, which she had, so he explained that in accordance with the Constitution and Bylaws, the amendment must be presented 60 days prior to being brought before the Board for a vote. He asked the Board to review everything and contact him with questions. He asked the Board to be prepared to discuss the proposal at the next meeting.

#### SOP:

Jamie Williams nothing new to report and that Holly had brought more information for the handbook to be discussed during Old Business. Holly stated that the language under Section 7 Board Member Compensation was missing and asked JT if he knew why. JT stated it should have been there and, after looking up the language, he read the missing paragraph. After further discussion, it was decided that this section should be tabled until everyone could review the missing paragraph. Taylor stated he would email it to everyone.

#### Legislation:

Dan St Lawrence said he had nothing new to report. There was some general discussion on how the last legislative session had gone.

#### Positions:

Holly Bowie stated she had nothing new to report.

#### Historian and Photographer:

Mark Hastings stated he had nothing new to report.

#### Membership:

Sandy Alexander said the membership list currently showed 125 members and she had nothing new from Treasurer Melody Bridges, so she believes the list is as current as it can be.

#### Nominations:

Cassandra Mosholder stated she had no updates on nominations at this time.

#### Scholarships:

Mark Hastings said he had received six applications for scholarships and the Board would address them during New Business. There was a brief general discussion regarding eligibility for scholarships and the need for screening applicants. This too will be discussed in more detail during New Business.

#### Merchandise:

Beth Gillespie passed out copies of various shirt designs for new merchandise and asked the Board to discuss options during New Business after they have had time to think about which, if any, they want to develop for this year.

#### Exhibitors:

JT Taylor that at this time there were nine exhibitors, with Code 3 and Associates recently registering. He stated he had received their check and would be forwarding it on to the Treasurer

straight away. He also went through a list of sponsors and donated items available for the door-prize table. He also told the Board what Association supplies were available for the registration table and the door prizes tables.

#### Grants:

Holly Bowie stated there was nothing really new to report, just more no-responses. Stephen Norman said there were still a couple of Walmart's that had not yet denied his request. He stated he had contacted the Betty White grant program, but they had said they weren't doing any grants at this time.

#### Social Media:

Christina Elmore stated the FB page was up to date. She said she was still posting announcements for Board and Award nominations.

#### Newsletter:

Matt Allen stated his goal for the Second Quarter MACA News was coming up. He stated he planned to have it available by August 1 and hoped to have it out by the 28<sup>th</sup>. He said he had asked Holly for a letter from the President and asked Mark Hastings to try to get a brief quote from the Gabby Evans Scholarship recipient. Matt asked JT what the results were of the Virtual Mini MACA programs and Taylor reported only two classes had been taken. He stated he had been promoting it through the FB page and had he'd hoped for another article in the newsletter to reach the many members who don't read the FB page. Taylor offered to extend the Mini programs through his online training platform for another month if the Board wanted him to. The Board agreed and Matt said he would try to get the newsletter out as soon as possible.

#### Website:

Gina Tanner was not present, but she had sent a report which will be discussed during Old Business.

### OLD BUSINESS

Board Member Photos: Matt said there were still a couple of new Board members who needed to provide a photo for the website. He asked that they get them in soon so the website can be up to date before the Annual Conference.

Humane Roundup Podcast: Matt Allen reminded everyone that he is scheduled to participate in the Humane Roundup at noon on July 18<sup>th</sup>.

Board Member Handbook: There was some general discussion about the language regarding the President appointing both the committee chair and the committee members. Christine said she was concerned that this gave too much power to one person and that often committees were also made up of the same small group of people. JT pointed out that the Constitution and Bylaws clearly stated the President shall appoint committee chairs. Christine clarified that she was not suggesting the President not appoint the chairs, but that the Board then approved committee members instead of the President alone. The Board agreed that the Board should approve committee members submitted by the Committee Chair. As several sections of the Board Member Handbook would need

revised to reflect this, the approval of the current sections under consideration was tabled. Holly said she would make the changes and send them out to the Board for further review.

**Website Update:** Matt read Webmaster Gina Tanner's emailed report. Gina reported that the new website development was going slowly, due largely to a new format and learning curve. She stated the new site would still be a basic site so a member's only access would not be possible. She said PayPal was set up to pay with credit or with debit cards and that people didn't need to be signed up to use it. She requested merchandise pricing and information to update the website.

## NEW BUSINESS

**Meals for the Annual Conference:** There was a general discussion on the menu proposed by Matt Allen. He said the plan at this time was to provide one breakfast meal (on the last day), two lunch meals (on day one and two) and one banquet. The Board agreed to go with the menu proposed but then had further discussion on possibly adding more breakfast meals or at least muffin/fruit buffets. Matt said he would review the options again and bring it up for a decision at the next meeting.

**Scholarships:** There was a general discussion on the six scholarship applicants. Christine Kalish stated the Certification Committee would be providing funds for two full scholarships. The Gabby Evans Memorial Scholarship will provide one full scholarship. The MACA Board discussed providing 2 or 3 full scholarships. Mark said there were six applications for full scholarships and no applications for partial scholarships. In reviewing the applications, it was determined that only one applicant was eligible for a scholarship, so Wendy Combs was presented the Gabby Evans Memorial Scholarship. Two applicants were rejected due to not being in animal care and control and for not having shown up for the training when two previous scholarships had been presented to those individuals. Three applicants are relatively new, and it was considered that they might have thought becoming certified ACOs included membership. It was decided to give those three individuals full scholarships if they became members. They will be contacted, and the membership conditions explained. Whoever becomes a member will be presented with a scholarship. The presentation of scholarships were unanimously approved by the Board. There was further discussion on the scholarship eligibility and screening applicants so that the Board is not faced with ineligible applicants this late in the process again in the future.

**Door Prize Purchases:** There was a general discussion about purchasing door prizes. The Board agreed that live traps and catch poles were important, but Matt suggested the Association provide members with other prizes which could promote relaxation, such as gift cards or yard games.

**NACA Meeting:** Matt explained that there had been a Zoom meeting between himself, Holly Bowie, and two NACA officials. NACA offered to put a link to the MACA website on their State Association Resource tabs on the NACA website. He said there had been a general discussion on membership benefits and that NACA wondered what they might do to assist MACA. He said they promoted their training programs and their online classes, and he and Holly steered the conversation away when they began talking about NACA providing certifications for our members.

**Merchandise:** Merchandise options were discussed further, and the direction chosen. There was also a discussion on sizes and on-Board member shirts. Christine suggested that since the finances are tight for this year's Annual Conference. Beth said she would get sizes and order shirts

for the new Board members so they would match at least some of the older Board member Executive Board designation shirts. It was agreed that new matching Executive Board shirts were not necessary this year.

#### NEXT MEETING SCHEDULE

The August meeting, which will be a Zoom meeting was set for August 18 at 10 AM, while the next live meeting was set for September 8 in Columbia MO at 10 AM. The October, pre-conference Board meeting, which will be a live meeting, was set for 1 PM at Camden on the Lake.

#### ADJOURNMENT

Sandy Alexander made a motion to adjourn, which was seconded by Steve Norman. The board voted unanimously to adjourn the meeting and it was closed at 1:52 PM.

Respectfully submitted,

*James A. Taylor*

James A. (JT) Taylor  
Executive Secretary