

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

May 12, 2021 at 10:00 AM

The meeting was conducted via Zoom, and was called to order by President Holly Bowie at 10:01 AM

BOARD MEMBERS PRESENT

Holly Bowie X Matt Allen X Melody Bridges E Mark Hastings E
Christine Kalish X Beth Gillespie X JT Taylor X Christina Elmore X
Steve Norman X Sandy Alexander X Dan St. Lawrence U Jamie Williams X
Cassandra Mosholder X

BOARD MEMBERS ABSENT

Holly Bowie stated she had received messages from Melody Bridges and Mark Hastings being unable to attend the meeting. There was some discussion about Dan St Lawrence having missed three consecutive meetings, and no one knowing why he was not in attendance today. JT pointed out that all of his previous absences had been excused but confirmed that the Constitution and Bylaws do make missing three meetings as grounds for Board Action. Holly stated she would contact Dan St Lawrence to see what his situation is and if he wished to remain on the Board. A motion to excuse the absence of Melody Bridges, Mark Hastings, and to consider Dan St Lawrence as an unexcused absence was made by JT Taylor and seconded by Christine Kalish. The motion passed unanimously.

NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was not present at the meeting.

MEMBER AND GUEST ATTENDANCE

There were no members or guests in attendance.

CONSENT AGENDA

There was some discussion and a couple of additions to the agenda added under new business. JT Taylor made a motion to accept the agenda as presented, which was seconded by Sandy Alexander and unanimously approved.

PREVIOUS MEETING MINUTES APPROVAL

Previous meeting minutes were reviewed. Christine Kalish made a motion to accept the minutes as written, which was seconded by Beth Gillespie and unanimously approved.

PUBLIC COMMENTS

There were no guests present so no comments were made by any members.

EXECUTIVE OFFICER'S REPORTS

President's Report

President Holly Bowie reported that not a lot had changed and that she'd been incredible busy in the past month. She spoke about the trip to Camden on the Lake and how profitable it had been for Matt Allen and JT Taylor and herself in working out plans for the Annual Conference. She stated she had purchased a new laptop for the President and will be transferring information from the old computer to the new one. She asked what, if any, protocol there was for what to do with the old laptop. JT said there was no set protocol that he was aware of but that when he was President in 2016, he had disposed of old printers and other out of service equipment by throwing it away with the approval of the Board. Steve Norman said he could go over the laptop to determine if it was salvageable or not, so the Board will discuss it further at the next meeting.

Vice President's Report

Vice President Matt Allen reported that he, Holly, and JT had conducted a site visit to Camden on the Lake on May 5. We met with Clint, the event Coordinator. Matt said he had showed us where various events would be taking place and answered some questions about space set up. The lecture room and eating room are right next to one another. The pool deck will also be a nice socializing place. A hot tub is available. However, pool is outdoors and may be too cold by October. Bonnie, the sales coordinator showed him, Holly and JT the rooms, which were very impressive. The studio room, which will be used by most of the attendees and instructors, even offers a stovetop and kitchen area in each room, as do the suites available for Board members and VIPs. Matt said he hopes to discuss meal options during new business of the June Board Meeting. Prior to that, he will forward a pdf of the catering menu and a price break-down of various options. It has been discussed that offering breakfast on the last day, but not the first two, will provide MACA considerable savings, and he views this as a reasonable option as the Board did not raise tuition this year, sponsorships/grants are down at this time, and we have had to incur the \$2000 rescheduling fee from 2020 Conference. He asked everyone to please look over the pdf to discuss breakfast, lunch, and dinner options in June. He said he planned to discuss social/snacks in July. He also encouraged Board Members to call early and make hotel reservations and reminded everyone to mention they are a Board Member while reserving the room in order to get the room upgrade to a suite. He pointed out that the Board has 12 Board Member rooms set aside and 13 members on the Board, so it is first come first serve while securing Board Member rooms. He also reminded everyone to not forget to register for Conference on MACA website and select "Board Member Registration." He stated there will be a Board Meeting at 1:00 pm, Tuesday, October 12 (Conference arrival day). He further stated he plans on possibly creating some type of Conference Registration supplement where he will list pertinent Conference info that wasn't available when registration flier was created. He said he is not yet sure if it will be in newsletter, website, Facebook, or emailed to conference attendees. He said he was going to mention bringing cash for raffle tickets as a tip for newer attendees.

Secretary's Report

JT Taylor stated he had nothing new to report. He said work continues on collecting and making digital copies of past meeting minutes and records.

Treasurer's Report

Melody Bridges was not in attendance but had sent a report to Holly, who reported that there was currently \$16,843.39 in the Main Account, \$469.89 in the Certification Account and \$304.96 in the Paypal account. She said Melody had not checked the PO Box in two weeks. Beth Gillespie made a motion to

accept the Treasurer's Report as presented, which was seconded by Sandy Alexander and unanimously approved.

COMMITTEE CHAIR REPORTS

Awards:

Steve Norman said he had received several more award nominations in several categories. He stated he was receiving approximately 2 per week and had nominations for all of the awards except Veterinarian of the Year and for the John Rhodes Award.

Certification:

Christine Kalish stated the spring Certification class is complete and the new certificates went out. The class had 19 as one student tested positive for COVID and was unable to attend. All 19 passed and the average grade was in the high 80s. The study session games seem to really be helping the students remember the Public Health section as well as the ACFA section. Molly Baker with DHSS has really stepped in and taught the Public Health section well. There was some misunderstanding with the hotel pertaining to costs and service fees, deposits and the like. She thanked Holly for helping us get it all straightened out. When Melody returns she will have some additional questions about some checks that were collected, so a financial report will be submitted at the next meeting. We had to pull 500.00 of the 1500.00 we pledged to the Main account, but it will be put back well before the conference. Our Fall Class is set for November 2nd & 3rd, 2021 in O'Fallon Mo. I will begin making arrangements for hotel accommodations in June. Renewals for Spring have been given until 7/1/21 due to Covid, but as things are opening back up and there are so many different webinars available for free now, this will be the last time it will be extended. The renewals for the fall will be expected to be submitted by October 1, 2021. She also stated that after discussion with HSMo Vice President of Operations, she had decided to run for the board again in the fall and will also intend to stay on the Certification Board at the request of the committee, as an advisor and presenter.

Constitution and Bylaws:

JT Taylor stated he had nothing new to report; he said work continues on the revision proposal. He stated he planned to have the Amendment presented to the President by the next meeting.

SOP:

Jamie Williams nothing new to report and thanked Holly for making the progress on the Handbook that has been made so far.

Legislation:

Dan St Lawrence not present. Christine Kalish reported that there had been success in the passage of one bill which now stated that animals can be included in Order of Protections in domestic violence cases. She said the legislative session will be over at 6 p.m. Friday, May 14th and there was only one bit of legislation to worry about. She said the language appeared to have been included in an Omnibus Bill regarding COVID, so she hoped that Bob Baker and MAAL could "work their magic."

Positions:

Holly Bowie stated she has the positions previously written on a flash drive now, but she has not read them yet.

Historian and Photographer:

Mark Hastings was not present, but he had told Holly he had nothing new to report.

Membership:

Sandy Alexander had a question regarding a partial membership she'd received through Paypal. After discussion, it was determined that the "partial membership" payment she'd received was mismarked and the young lady had been trying to renew her ACO Certification. Sandy will let Melody know to transfer the money to the Certification Account.

Nominations:

Cassandra Mosholder stated she had received one Board nomination, from JT Taylor, nominating Sunny Shaffer. There was a general discussion on nomination procedures and setting up the Board's Slate, and the positions open this year: President, Executive Secretary, and three board seats: Cassandra's, Dan's and Christine's. Holly said she would run for re-election as President unless someone else wanted it. JT said he'd run for re-election as Executive Secretary. Christine and Cassandra said they'd run for re-election as Director's as well.

Scholarships:

Mark Hastings was not present but had sent a report to Holly. She reported for him that he had three confirmed scholarships but has not heard from any of the 2020 applicants. There was some general discussion on how many scholarships to award this year and it was decided to wait until after the application expiration date of May 31 had passed before making a decision.

Merchandise:

Beth Gillespie said she had been looking into the numbers and types of merchandise she had in storage. There was a discussion on types and sizes. Matt Allen reminded her there was a budget projection of \$1000.00. Beth will be preparing possible purchase list for the next meeting.

Exhibitors:

JT Taylor said at this time he had received registrations from Petlink, who has paid by check and Matt Allen has the check to deposit into the MACA Account; Humane Society of Missouri, but he didn't know the status of their payment at this time; and Best Friends Animal Society, who is a \$1500.00 sponsor, so their booth fee is covered by their sponsorship, and they have paid their sponsorship by Paypal. Christine Kalish said she thought the booth space had been paid but would check on it. He said he has been told verbally that Shoreline, MAAL and HSUS are also coming, but have not yet received official registration or know what their payment status is. Holly said she had a bank account report sent by Melody and she looked up the deposits, finding one entry for AVID's booth and one for Petlink. In addition to these exhibitors and sponsor, he has received two boxes of donated items from Campbell's, a Yeti cooler from X Insurance, and a box of something from the Animal League Defense Fund. At the last meeting the Board discussed purchasing some specific equipment items to be used for the door prize drawings, so he suggested the Board puts together a list of what to purchase and formally approve the purchases, so the President can get the order ready. Following some discussion, it was determined to wait until the next meeting to put the order together. In going through supplies left over from previous conferences and in the interest of saving money, he said he'd begun searching the exhibitor supply boxes and has found swag bags in two different styles that collectively give us enough to use this year, without having to purchase more

bags. He was also preparing a list of items the Board can use rather than purchase new, such as containers to put door prize tickets, and this of that nature. He said a detailed list will be available by the next meeting so Matt will know what we need to gather or purchase in the coming months.

Grants:

Holly Bowie stated there was not much new to report, that she was still getting no responses. She said she was looking for new contacts to national organizations with grants so if anyone had any, they should forward the contact info to her. Steve Norman said he still hadn't gotten any NO responses from Wal-Mart yet, or from the Tito Vodka application. He said he had tried to get some donations from Miranda Lambert but had not heard anything back from them yet either.

Social Media:

Christina Elmore stated the FB page was up to date.

Newsletter:

Matt Allen stated the Second Quarter MACA News will be available in July or August. He said some content is still to be determined as he is debating how much Conference Info to include in it versus providing a mass email to conference attendees with new conference information.

Website:

Gina Tanner was not present.

OLD BUSINESS

Secretary Laptop Update/Office 365: Holly stated she had purchased Office 365 for up to Humane Roundup Podcast: Matt Allen reported that the recording is scheduled for Sunday, July 18 at noon.

Humane Roundup Podcast: Matt Allen reported he is scheduled to participate in the Humane Roundup at noon on July 18th.

Digital Storage: Holly said she was still waiting to hear from Google Tech Support on our status as a non-profit organization.

Board Member Handbook: Holly said there was nothing new ready for Board approval at this time. The final revision is still a work in progress.

NEW BUSINESS

Door Prize Purchases: There was a general discussion about the types of times to purchase and when to make the purchases. It was decided to wait until the next meeting to make a final determination, after we see what we already have available.

Live Board Meetings: There was a discussion about doing a couple of live Board meetings before the Annual Conference, in possibly July and September. Following a discussion on location options, it was decided to meet in July in Springfield and in September in Columbia. Steve Norman will find and set up a location for the July meeting.

NEXT MEETING SCHEDULE

With several members unable to attend a meeting in June, it was decided the next meeting will be the live meeting in Springfield on July 14th at 10 AM.

ADJOURNMENT

JT Taylor made a motion to adjourn, which was seconded by Beth Gillespie. The board voted unanimously to adjourn the meeting and it was closed at 11:44 PM.

Respectfully submitted,

James A. Taylor

J. T. Taylor
Executive Secretary
Missouri Animal Control Association