

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

April 14, 2021 at 10:00 AM

The meeting was conducted via Zoom, and was called to order by President Holly Bowie at 10:05 AM

BOARD MEMBERS PRESENT

Holly Bowie Matt Allen Melody Bridges Mark Hastings
Christine Kalish Beth Gillespie JT Taylor Christina Elmore
Steve Norman Sandy Alexander Dan St. Lawrence Jamie Williams
Cassandra Mosholder

BOARD MEMBERS ABSENT

A motion to excuse the absence of Beth Gillespie, Dan St Lawrence and Jamie Williams was made by Christina Elmore and seconded by Sandy Alexander. The motion passed unanimously.

NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was not present at the meeting.

MEMBER AND GUEST ATTENDANCE

There were no members or guests in attendance.

CONSENT AGENDA

There was some discussion and a couple of additions to the agenda added under new business. Matt Allen made a motion to accept the agenda as amended, which was seconded by Christine Kalish and unanimously approved.

PREVIOUS MEETING MINUTES APPROVAL

Previous meeting minutes were reviewed. Christina Elmore made a motion to accept the minutes as written, which was seconded by Matt Allen and unanimously approved.

PUBLIC COMMENTS

There were no guests present so no comments were made by any members.

EXECUTIVE OFFICER'S REPORTS

President's Report

Holly Bowie stated not a lot had changes since the last meeting. She said work was proceeding on the

Board Members Handbook, with Section Three up for discussion and acceptance during this meeting.

Vice President's Report

Matt Allen stated the Conference planning continues with an emphasis on building the speaker line-up. Since the last meeting, after Kevin Hearst had reached out about speaking and our plan to have him, the Board needs to vote on paying for him a second night hotel room and Julia Kelly is requesting mileage (around \$200 to and from St. Louis area) be covered by MACA. He stated that we have seen several registrations by Board Members for the Conference, but not many from attendees. He also stated, that there is a little confusion coming from exhibitors and speakers submitting info under the "registration" tab on the website, but he is working with others to try to clear issues up as they catch them. He concluded by saying he hoped to arrange a visit to Camden on the Lake, preferably by the end of June to get a better feel of logistics and hoped by June or July to work with the Board on selecting a menu. JT Taylor and Holly Bowie also added that they would like to visit Camden on the Lake as well to determine issues of exhibitor space availability and other logistical concerns.

Secretary's Report

JT Taylor stated he had nothing new to report. Work continues on collecting and making digital copies of past meeting minutes and records.

Treasurer's Report

Melody Bridges reported there was \$16,552.26 in the Main Account, \$4,845.64 in the Certification Account, and there was no balance currently in the Paypal Account. She asked Christine Kalish how much scholarship money was to be transferred from the Certification Account to the Main Account for the Annual Conference and Christine said \$1,500.00. Sandy Alexander made a motion to accept the Treasurer's Report as presented, which was seconded by Christine Kalish and unanimously approved.

COMMITTEE CHAIR REPORTS

Awards:

Steve Norman said he had been reaching out to over 200 people and agencies soliciting award nominations. He stated that there had been 3 Paws for Applause nominations, 2 ACO of the Year nominations, 2 Shelter of the Year nominations and 1 Animal Care Specialist of the Year nomination received so far. There was a brief discussion on Gina Tanner posting the nominees on the website and Taylor suggested that she probably wouldn't post them until hearing from Steve or Holly about doing so. Steve said he would contact Gina.

Certification:

Christine Kalish stated the April 20 St Joseph Certification program had 20 people registered so far and that the contracts were signed, and catering ordered. She stated all committee members were available and ready to teach. She stated the fall program was scheduled for O'Fallon on November 2-3.

Constitution and Bylaws:

JT Taylor stated he had nothing new to report; work continues on the revision proposal.

SOP:

Jamie Williams was not present so no report was given.

Legislation:

Dan St Lawrence was not present so now report was given.

Positions:

Holly Bowie stated she had nothing to report at this time.

Historian and Photographer:

Mark Hastings stated he had nothing new to report.

Membership:

Sandy Alexander stated the Melody Bridges had just sent her the updates on paid memberships and it looks like membership is up from 107 to 131 paid members.

Nominations:

Cassandra Mosholder stated she had not received any nominations to date.

Scholarships:

Mark Hastings stated he had three scholarship application but he was unsure if anyone was still coming or not as none had registered. There was some general discussion on scholarship recipients having a registration deadline so the scholarship to be re-assigned if the recipient was unable to attend.

Merchandise:

Beth Gillespie was not in attendance, so no report was given.

Exhibitors:

JT Taylor said he had nothing really new to report. He stated that swag donation and literature for swag bags had begun arriving. He stated he had received the registration and check for the Datamars exhibitor's booth. He stated he'd spoken with several local businesses and restaurants about the possibility of donating gift cards. They are considering it and sending the request up to their regional offices. He also asked about purchasing ACO equipment as had been done in years past to be added to the door prize table. Holly said she could order some items.

Grants:

Holly Bowie stated she had applied for three more WalMart grants and been told declined. She stated she hadn't heard nothing from Petco and PetSmart. Steve Norman said he had also contacted some WalMarts for grants but had not received any responses yet. He further stated he had also applied for a Tito's Vodka grant and had heard back from Target who had declined to support the conference due to COVID.

Social Media:

Christina Elmore stated she updated the FB pages with all announcements and posts. She said she received a couple of job announcements which had been posted as well.

Newsletter:

Matt Allen stated the first quarter issue was out and he had begun the second quarter issue. He was planning to have a feature story on the Gabby Evans Memorial Scholarship presented by Datamars, and to talk about the conference speakers.

Website:

Gina Tanner was not present. Holly reported that Gina was currently re-working our new website and had been sent the list of updates the Board had proposed during the last meeting. She said Gina hadn't gotten back with her yet on if some of the updates were possible.

OLD BUSINESS

Bank Transitions: The transfer of banking access from Kyle Shafer to Holly and to include Matt Allen is still being coordinated with hopes of having Matt on the account within the next month.

Board Member Handbook: Holly stated that the next sections had been revised and she'd submitted them to the Board for review. No one expressed any concerns or had questions. JT Taylor made a motion to accept the sections as presented which was seconded by Sandy Alexander and passed unanimously. JT Taylor said he had the next sections in Word format and would get them to Holly Bowie so making the revisions in the future should be easier under Word rather than PDF.

Spring Mini-MACA: JT Taylor said he'd received no feedback from the Board on which of the classes offered should be used for the Mini MACA. Matt Allen said that wasn't true, that he had said the Multicultural Animal Control sounded similar to one of the topics being covered at the Annual Conference and Taylor clarified that he meant no feedback in the form of a decision. There was a brief discussion on the choices of topics, with Taylor stating that it could be set up so that the members could select from any on the courses available online which would include The Circle of Violence, Animal Control and the US Legal System, as well as the Mini MACA proposed courses Coping with Wildlife and Multicultural Animal Control. Following the discussion, it was agreed to the registered member would choose which topic they wanted to participate in.

NEW BUSINESS

Secretary laptop upgrade: There was a general discussion on what software was on each of the Association laptops. Taylor stated the Secretary laptop had a software system which he had never heard of and which was not compatible with Microsoft Word, so records stored on it couldn't be archived with the other records. Holly Bowie reminded the Board that that President's laptop had not held a charge and had other issues as well. Everyone agreed that all of the laptops should be on the same operating system and JT made a motion that all laptops be upgraded to Microsoft 365. Christina Elmore seconded the motion which passed unanimously. Holly will purchase the 365 package and install it on the President's laptop and share it then with Taylor and anyone else with an Association laptop who needs it.

Humane Roundup Podcast: Matt Allen said he'd been asked by Dan Ettinger, of the Humane Roundup Podcast, to be a guest on the show and promote the Association and conference. The Board agreed that it would be of benefit to the Association and agreed that he should do the show.

Speaker Expenses: Speaker expenses were discussed again briefly. JT Taylor made a motion to provide Kevin Hearst with two nights of hotel rooms, instead of just one, with Sandy Alexander seconded the motion and it being passed unanimously. JT then made motion to cover Julia Kelly's mileage expenses, with Steve Norman seconding the motion and it being passed unanimously.

NEXT MEETING SCHEDULE

Next meeting was set for May 12th at 10 AM via ZOOM.

ADJOURNMENT

JT Taylor made a motion to adjourn, which was seconded by Sandy Alexander. The board voted unanimously to adjourn the meeting and it was closed at 12:24 PM.

Respectfully submitted,

James A. Taylor

J. T. Taylor
Executive Secretary
Missouri Animal Control Association