

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

January 12, 2022, at 10:00 AM

The meeting was conducted via Zoom. The meeting was called to order by President Holly Bowie at 10:09 AM.

BOARD MEMBERS PRESENT

Holly Bowie Matt Allen Mark Hastings Christine Kalish Beth Gillespie
JT Taylor Christina Elmore Steve Norman Sandy Alexander
Dan St. Lawrence Jamie Williams Casandra Mosholder

BOARD MEMBERS ABSENT

Mark Hastings, Christine Kalish and Dan St Lawrence were absent. President Holly Bowie said she had not received information from anyone saying they would not be in attendance. There was some discussion on Board members absences and consequences of unexcused absences. JT Taylor made a motion to not excuse the absences, which was seconded by Steve Norman and unanimously approved by the Board. Holly said she would speak with the absent Board members.

NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was not present at the meeting.

MEMBER AND GUEST ATTENDANCE

There were no guests in attendance.

CONSENT AGENDA

JT Taylor made a motion to accept the agenda, which was seconded by Steve Norman and unanimously approved.

PREVIOUS MEETING MINUTES APPROVAL

Sandy Alexander noted a needed correction, stating she sent out invoices in the winter, not the spring. JT stated he could make the change immediately. Matt Allen made a motion to accept the 12/1/21 meeting minutes as amended, which was seconded by Sandy Alexander and unanimously approved.

MEMBERSHIP'S COMMENTS

There were no guests present so no comments were made by any members.

EXECUTIVE OFFICER'S REPORTS

President's Report

President Holly Bowie reported that the website was updated with the new committee assignments. She said she had been reviewing the website and expressed concerns about the layout of the Awards page due to the nominees and the past winners taking up so much space that the award descriptions were not readily seen. There was a brief discussion on the awards page and JT recommended trying to move the past winners to below the award descriptions and listing the current year's nominees under the award they have been nominated for. Holly also spoke briefly about Director Nycole Griffin's resignation, stating that Nycole apologized but there was too much going on with her now to fully her duties. Holly said she had been speaking with Jamie Williams about taking over as Certification Committee Chair. There was a brief discussion about this and Jamie said he would like to discuss the duties with former chairs to see before speaking with his supervisor about taking on those responsibilities.

Vice President's Report

Vice President Matt Allen said most of his report will be discussed in Old Business. He said he was preparing to begin reaching out to potential speakers for the 2022 Annual Conference and is preparing to begin site visits of possible 2023-2024 Annual Conference sites, based on the choices the Board made during Old Business.

Secretary's Report

JT Taylor stated all approved previous meeting minutes have been submitted to the webmaster and are currently posted on the website. He stated that Holly had caught an error and an omission of the election process in the Annual Business meeting minutes the Board had approved last month. He said the correction in the main account balance had been made and then read the proposed paragraph he added to address the elections. Sandy Alexander made a motion to revise the 10/14 Annual Business meeting minutes with the corrected balance and the election paragraph. Jamie Williams seconded the motion and it was unanimously approved.

Treasurer's Report

Treasurer Casandra Mosholder reported she had gotten access to the bank accounts last week. She said the MACA Main account had a balance of \$13,625.92 as of December 31. She said the Certification Committee Account has a current balance of \$2,870.29 as of December 31, 2021 and the PayPal account currently had a balance in it of \$691.43. Matt Allen made a motion to accept the Treasurer's Report as presented, which was seconded by JT Taylor and unanimously approved.

COMMITTEE CHAIR REPORTS

Awards:

Jamie Williams said he had nothing new to report at this time.

Certification:

As there is no current Certification Chair, there was no report given. There was some minor discussion on the duties of the Chair again and Holly said she thought the spring certification program was supposed to be in Joplin, but no other details were known.

Constitution and Bylaws:

JT Taylor said the Association Constitution and Bylaws were current and posted. He stated he has completed the Certification Committee Bylaws revision and sent it back to Christine Kalish for another review, before completing the process. He said in conducting the revision he found several things the Board would need to address when a new Certification Chair was appointed, such as Board votes on Certification Committee decisions. He explained that the certification committee had voted to increase the certification tuition a few months ago, but technically all they can do is make a recommendation to the Board and the Board votes to increase the fee or not.

Legislation:

Neither of the co-chairs were present so no report was given.

Historian and Photographer:

Mark Hastings was not present, so no report was given.

Membership:

Sandy Alexander said she was fixing things that were wrong with the invoices as they came in. She asked that Casandy Mosholder check the mailbox more often as membership renewals were coming in.

Nominations:

Dan St Lawrence was not present. Vice President Matt Allen reported that the website had been updated with the deadlines for nominations and scholarship applications.

Scholarships:

Mark Hastings said he had nothing to report.

Merchandise:

Beth Gillespie said she was looking into different ideas for merchandise. Holly said former treasurer Melody Bridges had said she'd found some cash from the Annual Conference that she wasn't sure where to credit it from and wondered if it was from merchandise sales. Beth said she'd talked to Melody about it, and it wasn't from merchandise sales. She explained that she used hand-written receipt pads for merchandise transactions. She said she thought they had determined the cash to have been a renewal fee.

Exhibitors:

Steve Norman said he had reached out to about 30 organizations so far. He said he, Holly and Matt had had a meeting with NACA and that NACA had expressed interest in supporting the Annual Conference in some way but it was unclear how at this time. JT said he'd received information from NACA that Jerrica had just been promoted to Executive Director and they were reaching out via Facebook posts for members willing to volunteer to serve as NACA representatives at state and other training conferences. Steve said NACA had alluded to that as well during the meeting. He also

said many of the potential exhibitors or supporters he has reached out to, many responded with statements that they would consider the request and be back in touch.

Grants:

Steve Norman said applications for granters like Wal-Mart and Sam's Club are not available yet, and others like Target are still not offering grants yet. He can start sending out grant requests for some places in February. He said he's reached out to a few places, such as Tito's Vodka and is awaiting a response. Co-Chair Matt Allen said he had nothing new to report.

Social Media:

Christina Elmore reported having corrected the dates on the Facebook post promoting the 2022 Annual Conference. She said she was preparing the posts for the 2022 awards and scholarships.

Newsletter:

JT Taylor reported that the Fourth Quarter 2021 edition was completed and sent to the webmaster. He said the newsletter lay-out and design has been revised to present a greater appeal. He said the future editions will include standard features in each edition as well as current news, announcements, etc. He encouraged anyone hearing of newsworthy cases, impounds, or events to let him know so he can pursue a press release from the agency. He said the First Quarter 2022 Edition is already in progress with a mid-March publishing date.

Mini-MACA:

Beth Gillespie and Christina Elmore reported having spoken with Jamie Williams about hosting in Sikeston. Jamie commented on the rooms available and that dates were needed to secure the training site. JT Taylor said the same was true of hosting in Lebanon, training rooms were available but he needed date options. Christina said they were looking into dates in May. Beth said they were still looking into possible topics and were looking for suggestions.

Website:

Gina Tanner was not present, so no report was given. JT said the website had been updated with photos from the 2021 Annual he had sent her.

OLD BUSINESS

2023-2024 Conference Locations:

Vice President Matt Allen said the 2022 Annual Conference registration was active on the website, at the tuition rates previously approved. He then said proposals for the 2023 and 2024 Annual Conference had slowly trickling in, but not all sites have provided him with complete proposals, so it is hard to fairly compare them. He said he had provided each Board member with the proposals he has received, or what bits and pieces he has received through email communication with each site's contact people. He said he had also reached out to Margaretville Resort in addition to Old Kinderhook, the Oasis in Springfield, and Port Arrowhead. He said the Lodge of the Four Seasons had reached out to MACA however, he has not responded to them due to concerns about the layout of resort and a gross overcharge that occurred during the Association's last time there.

He said the proposed dates he has received from the various venues are: Oasis (Springfield): Week of Monday 10/2/23 – Saturday 10/7/23; Week of Monday 9/30/24 – Saturday 10/5/24; Old Kinderhook: Week of Monday 10/23/23; Week of Monday, 10/24/24 (waiting to see if dates work before getting a detailed proposal); Port Arrowhead: He has emailed hotel manager and events manager, but no

dates have been proposed yet; Margaretville: Week of 9/26/23 – 9/29/23. Matt said Margaretville had sent a proposal with those dates and have put those dates on courtesy hold until March 1, 2022. He said he believes that they also said all MACA events would be in the same room, which he views as a huge drawback, but he cannot confirm this at this time. He also said the Oasis in Springfield has also put their proposed dates on hold until Jan 31, 2022, but he has asked for an extension. There was a general discussion on Margaretville as an option, with several Board members speaking out against it due to past experiences and rumored conditions versus expenses. There was a similar discussion on the past issues with Lodge of the Four Seasons. Following the discussions, the Board agreed to not pursue Margaretville or Port Arrowhead. Matt said he would ask the Lodge for a proposal and would further pursue Old Kinderhook and Oasis.

Climate Controlled Storage:

Holly reported that JT had found a climate-controlled storage facility off Hwy 54 between Fulton and Kingdom City where a 5x8 unit was \$55 dollars per month. Matt Allen initiated a discussion on the location, stating that most people needing storage were on the west side of the state. JT said he had recommended centrally locating so that all Board members can access it as needed, not just those with need at this time. He also said the Kingdom City area also offered the best access by major highways from nearly any direction. Steve Norman questioned the size of the unit. JT said there were larger units, but he was not sure how much stuff the Association needed to store so it was hard to say what size was needed. There was a general discussion on who had what and how much stuff to be stored and it was determined that a 8X10 or 10x10 would be sufficient. Matt made a motion to spend up to \$1200.00 per year on a unit. JT said he would make contact with the facility and get whatever paperwork they needed to secure a unit.

NEW BUSINESS

There was no new business.

NEXT MEETING SCHEDULE

The next meeting is scheduled as a live meeting and is set for February 9, 2022 at 44 Stone Public House in Columbia.

ADJOURNMENT

JT Taylor made a motion to adjourn, which was seconded by Sandy Alexander. The board voted unanimously to adjourn the meeting and it was closed at 11:39 AM.

Respectfully submitted,

James A. Taylor

James A. (JT) Taylor
Executive Secretary