

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

August 1st 2018

Board Members Present

*Nycole Griffin
Mark Hastings
Christine Kalish*

*Holly Bowie
Sandy Alexander
Brandon Anderson*

*Carmen Skelly
Beth Gillespie
Kyle Held*

Board Members Absent

Lorraine Lester Shari Pijut Teresa Gilley Dan St. Lawrence

There were no non-board committee chairs or recognized guests present.

The meeting was called to order at 10:42 a.m. at 44 Stone Public House, in Columbia, Missouri. Roll was taken; all board members were present except Lorraine Lester, due to being in the hospital, Shari Pijut, due to Dr. appointment, Teresa Gilley due to an extended medical leave and issues with work, and Dan St. Lawrence, due to a personal issue. Brandon Anderson made a motion to excuse all absent board members from the meeting with Beth Gillespie seconding and all others voting in favor.

The proposed meeting agenda was discussed; Nycole suggested an amendment to change Christine's last name to Kalish on the agenda. Carmen Skelly made a motion to accept the amended agenda, with Christine seconding and all others voting in favor.

Reading and approval of minutes approved with amendments to spelling errors. A Motion to approve the amended minutes was made by Christine Kalish, seconded by Carmen Skelly with all others voting in favor.

Secretary's Report

Due to Teresa's absence from the meeting President Nycole Griffin will be taking notes and transcribing the meeting.

President's Report

Nycole advised she didn't have a lot to report during the President's report but she would have more to report during some other committee reports. Nycole stated she was very excited about the upcoming conference and that Holly was doing an amazing job organizing it. She also advised the board that due to some ongoing issues Shari Pijut was no longer the Vendor Chair

and that Dan St. Lawrence has been appointed that position until after the 2018 Annual Conference. Nycole advised Dan has already made great progress with the Vendor Committee since taking over.

Vice President's Report

Vice President Holly Bowie distributed several handouts including the proposed 2018 conference agenda, an agenda details worksheet, and vendor and sponsor information. Grants received so far from Walmart 5421 for \$2,000 and Walmart 5427 for \$1,000. Sponsors so far are Petco for \$2,500, ASPCA for \$2,500, Petlink for \$1,000, MAAL for \$300, Tomahawk for \$500, Jones Trailer for \$500, HSUS for \$500 and Critter Control For \$150. Holly stated so far we have a total of \$10,950 in grants and sponsorships.

Holly stated there may be a few minor changes to the agenda before the conference. There was a discussion about the board meeting lunch on Tuesday September 18th, Holly stated she will send by email the available lunches and she will order them. Holly advised the board that the updated flyer with the schedule and additional sponsors is now on Facebook and the website. She also stated that the updated flyers were mailed in late June to member agencies and other animal control agencies around the state.

Holly advised the board she will need board bios by August 15th to go in the annual folders. She has also send out speaker request for booklet materials and she is collected sponsor ads for the booklets as well.

Holly asked Brandon if he would be able to make the loop presentation for the annual to be played during breaks and before the conference begins everyday. He advised he could.

Treasurers Report

Carmen advised she emailed copies of the Treasurers report and account histories prior to the meeting and asked if there were any questions or concerns. After a short discussing no issues were found. Carmen also passed out the current 2018 conference registration list, she stated to add Mike Stofer as he registered this morning. Carmen advised as of July 29th 2018 the Main association account had a balance of \$40,941.18 and the Certification account had a balance of \$4,621.00. Paypal has a zero balance and all monies have been transferred into the appropriate accounts. Carmen also stated that the April 11th and 12th Certification Training Worksheet support a positive of \$768.95. Carmen reported she picked up the 2017 Annual 990EZ from Sarah Burkemper. There was a motion made by Mark Hastings to approve the Treasurer's report, seconded by Sandy Alexander with all voting in favor.

Awards

Kyle Held reported he was a little disappointed in the amount of awards nominees he had and the lack of information required on our online awards nominations forms. He stated allowing people to donate anonymously makes it extremely difficult to get any extra information that may be required by the board to make a good decision on who shall receive an award or even if that person or entity is eligible for a particular award. Kyle requested that in the future we not only change the award nomination forms but we also require the nominator to leave contact information so that we may speak to them if necessary. This does not mean we have to let the nominee know who nominated them but it will provide us with more information so that we can

make an informed decision. The board members agreed that this should be worked on at the first board meeting after the conference.

There was a long discussion over the nominees, several seemed to be great nominees just not for the award they were nominated for and there were others that may have been great nominees but there just wasn't enough information on their nomination to be able to vote appropriately. There were two nominees who seemed good but they had either not been in the field long enough or they were not MACA members. The board decided to rearrange some of the nominees so that they made more sense in different categories. We did not however have anyone who qualified for the Animal Control Officer of the Year Award. Several board members expressed how upsetting it would be not to give out the Animal Control Officer of the Year Award so after a lengthy discussion it was decided that we would try something different this year and take nominations at the conference have the association vote. That way the members feel like they are part of the process.

There was also a discussion about adjusting the wording to the Veterinarian of the year to be able to include not just an individual Vet but an entire clinic.

The following other award winners were voted on as follows

*8 voting for Ellen Stark for the John Rhodes award
7 voting for Lucinda Kerns for Paws for Applause 1 Abstain
8 voting for City of Republic for Outstanding Shelter
8 voting for Fanning Family Vet Clinic for Outstanding Vet Clinic
8 voting for Ashley Hurst for Animal Care Specialist of the Year*

Merchandise

Beth passed around our new challenge coins for all board members to look at. The total cost of each coin was \$5.50 and we will be charging \$10 each for them. The board expressed a lot of interest in them and they think the members will as well. Below is a picture (front and back) of the coin.



Beth also advised she will be getting the board shirts for the conference tomorrow for board members who do not already have MACA shirts.

Certification

Christine stated that planning for the Fall MACA Certification class is underway. I have booked a block of rooms at the Holiday Inn nearby. Unfortunately, October is prime time still so she couldn't get rooms less than 105.00. She will also be putting the flyers within the next two weeks.

Christine advised at the next Certification Board meeting they will discuss next year's classes. Maryville University would like to host another class so they will discuss the possibility. Events there have been well attended and the venue to be hospitable. She will be completing the cost analysis on the class before the fall class to report to the Certification Board.

Membership

Sandy Alexander advised membership has been updated on the website, the list is current as of 7-30-18. Sandy also passed out a list for the board to go over to find members or ex members that are not longer in the field.

Constitution and Bylaws

The board reviewed possible amendments to the constitution but after discussion decided the bylaws need to be researched more as some of the bylaws and the constitution contradict each other.

SOP

More additions to the SOP were recommended but again need to wait until they match the by laws.

Historian & Photographer

Mark stated he hopes people bring dog tags to the conference.

Nominations

Nycole passed out t-shirts she had made using the "I want you to be a MACA board member" design he made. Everyone loved them. It was discussed that they would be worn on Wednesday by the board to the conference to promote getting nominations for the open board positions. Below is a mockup of the "I want you to be a MACA Board Member" shirt. The actual shirt doesn't have the white box around the dog.



It was also discussed to possibly include Board applications in all the registration folders.

Legislation

Dan St. Lawrence did not attend the meeting so there is no legislative report.

Positions

Dan St. Lawrence did not attend the meeting so there is no positions report.

Scholarship

Due to the fact that Lorraine was not able to attend the board meeting Nycole passed out all the completed applications for 2018 Annual Conference Scholarships, there were 6 applications total. After some discussion it was decided that the association had the funds to grant 6 full scholarships. Nycole will inform the 6 individuals that they have received scholarships. The following people were granted full scholarships.

*James Donovan
Tom Pupillo
Mike Heath
Kyle Shafer
Keith L. Kimber
Lynn Livingston*

Social Media

The Facebook page has 1006 likes. Posts on the page have been doing very well. The member's only page has 31 Members and people are beginning to communicate more on it.

Grants

Holly went over this in the Vice Presidents report.

Vendors

In Dan's absence Holly will be doing to vendor report.

Holly stated the confirmed vendors so far are AVID, Datamars, HSMO, MASA, Shor-line, MAAL, ASPCA, and HSUS.

Dan also reported the following information by email to Holly and Nycole prior to the meeting.

Vendor/ Sponsor info;

-Mitch Tisher from Spray Master Technology Wants to attend as a vendor, Should have a answer by Aug. 15th after company meeting. I told him that's not to late and we will make it work.

-Emailed Amanda Good from HSUS and waiting for reply.

-Pet Safe Radio Systems, Christine Holloway has sent a donation by FedEx to Shari Pijut

-AKC Reunite, Liz Long wants to include free universal scanner applications for all attendees

-Worlds Best Cat Litter, Becky Anson sent a brochure with 3 free bag coupons and 3- \$2 off coupons. Think it was sent to Shari.

-Dan Inject Dart Guns Is supposed to send a \$250 gift certificate and brochures for our goody bags. I am following up on where sent.

-Blue Dog Bakery sending 2 cases of treats, shipped to Shari by UPS. They are sending another shipment to Nycole. Should receive before conference. Should end up with 4 cases if we get the 2 cases from Shari.

-Emailed Puppies for Parole/MDOC, Cyndi Prudded and waiting for reply.

-Pet Health Clinic, Renee Wolfgram wants vendor table but has scheduling conflict with a wedding. She is supposed to let us know.
-Emailed Nestle Purina, Dalia Duncan on vendor, she forwarded to main office, waiting for reply.
-Wholeful Pet, Michele Ghram supposed to send Suro-Kitty Sound Nurser and asked if we could promote on social media. I can not find the email to follow up. Think Shari forwarded to Holly.
-Shoreline is in as a vendor.
-Missouri Alliance is in as a vendor

Newsletter

Nycole is planning to have a newsletter out before the conference and would like to put a copy of it in the conference folder. Anything you would like to see in this newsletter please let her know ASAP.

Website

Nycole advised Gina has been doing a great job keeping the website up to date and she has been adding everything we are sending in a timely manner.

Old Business

No old business

New Business

Holly advised she would like Nycole to order more “golden paws” like the ones we had last year to add to the registration folders for prizes. She also stated we will be having the pork and chicken at the awards banquet buffet because changing to beef or fish was \$8 more per person. Holly and Nycole both stated the food at Old Kinderhook was delicious and they did not think anyone would be disappointed in the food. Holly also asked that anyone who has extra digital cameras with SD cards to please bring them to the conference to be used during the 2nd annual scavenger hunt. She will send a reminder for this closer to the event.

With there being no further discussion and no announcements, the meeting was adjourned at 2:52 p.m. with Carmen Skelly making the motion to adjourn and Christine Kalish seconding with all others voting in favor.

Respectfully submitted,

*Nycole Griffin
President
Missouri Animal Control Association*